



# MANITOBA INSTITUTE OF TRADES & TECHNOLOGY

## GOVERNING BOARD MEETING MINUTES

NOVEMBER 26, 2019

MITT BOARDROOM, 14 FULTZ BOULEVARD

3:30PM – 6:30PM

### ITEM 1 CALL TO ORDER

#### A. Establishment of Quorum

Board members in attendance:	J. Schubert (Chair), J. Fisher (Vice-Chair), R. Hambley, C. Payne, B. Pooles, R. Brown
Staff in attendance:	R. Karasevich, P. Shonoski, B. Stuart, J. Thorsteinson, R. Brooks, J. Green
Regrets:	A. Jenkyns

Quorum was established and the meeting called to order at 3:32 p.m.

### ITEM 2 CONSENT AGENDA BUSINESS

- A. Declaration of Conflicts
- B. Approval of Agenda
- C. Approval of Minutes of September 24, 2019
- D. Approval of Management Report
- E. Approval of Finance Report
- F. Board Correspondence

#### Motion #46/19 (J. Schubert, B. Pooles)

**"That the agenda, including consent agenda business, be approved as amended."**

**CARRIED**

### ITEM 3 BUSINESS ARISING FROM THE MINUTES

None.

### ITEM 4 NEW BUSINESS

- A. MITT – Pembina Trails SD Access Agreement for 2020-2023

Initials:

Chair

Secretary-Treasurer

R. Karasevich gave a verbal overview of the changes from the previous agreement to the new MITT – Pembina Trails School Division Agreement for 2020-2023.

**Motion #47/19 (B. Pooles, R. Brown)**

**“That the Board approve the proposed MITT- Pembina Trails Access Agreement for 2020-2023 and direct that it be signed forthwith.”**

**CARRIED**

- a. Discussion will include MITT’s future plan pertaining to high school delivery

R. Brooks gave a verbal overview of the proposed changes to the High School Delivery model. There was an inclusion of the PTEC component that will also add to an increase in program enrollment numbers and revenues.

**ITEM 5**

**STRATEGIC/GENERATIVE GOVERNANCE DISCUSSION**

- G. Updated Multiyear Program Plan

R. Brooks gave a verbal presentation updating the Board on the multiyear program plan at MITT including programs of the following education streams.

- Information Technology and Applied Business
- Health and Human Services
- Design and Communication Technologies

- H. Brand update visuals

J. Thorsteinson gave a verbal overview of MITT’s Brand strategy and Fall/Winter marketing campaign. The campaign will be 12-24 months in duration and will be reactive to the public feedback that will allow small refinements to the campaign.

- I. ALC Strategy: for approval

B. Stuart gave a verbal overview to the Board on the Adult Learning Centres proposed new direction.

Initials:



Chair



Secretary-Treasurer

The new phased in program direction would be a bridging education pathway for Adult Learners. The Province has been engaged in this proposed adult learner program for skill upgrades for aging population and newcomers and supports MITT's direction

**Motion #48/19 (B. Pooles, R. Brown)**

"That the board approve that MITT continues to pursue the transition of the current MITT Adult Learning Centres (ALCs) in partnership agreements to a Direct Operator of ALCS. This motion is contingent upon the agreement of the Province to maintain granted resources at or above current levels, and provide MITT with full decision-making abilities regarding budget and operations within agreed upon client/service models."

**CARRIED**

**ITEM 6**

**COMMITTEE REPORTS**

A. Executive and Governance Committee Report

i. Policy Review

1. A-4 Duties of the Chair of the Board
2. A-5 Duties of the Vice-Chair of the Board
3. A-6 Duties of the Secretary-Treasurer
4. A-10 Officers

**Motion #49/19 (J. Schubert, R. Brown)**

"That the board approve the changes to policy's A-4, A-5, A-6, be approved by the Board and that the board amend policy A-10."

**CARRIED**

B. Audit and Finance Committee Report

i. Preliminary 2020-21 Budget approval for provincial submission

**Motion #50/19 (J. Fisher, R. Hambley)**

"That the board approve the 2020-21 Budget for submission to the Province."

**CARRIED**

**ITEM 7**

**AGENDA ITEMS FOR NEXT MEETING – January 28, 2020**

A. Business Plan update

B. Policy Updates

Initials:



Chair



Secretary-Treasurer

- i. A-7 Duties of Governing Board Members
- ii. B-6 Board Member Liability

**ITEM 8 IN-CAMERA MEETING**

**Motion #51/19 (J. Schubert, J. Fisher)**

**"That the Governing Board meeting adjourn to committee of the whole (In-Camera) at 5:30 p.m."**

**CARRIED**

**Motion #52/19 (J. Schubert, J. Fisher)**

**"That the Committee of the Whole (in-camera) rise and report at 5:48 p.m."**

**CARRIED**

**ITEM 9 TERMINATION**

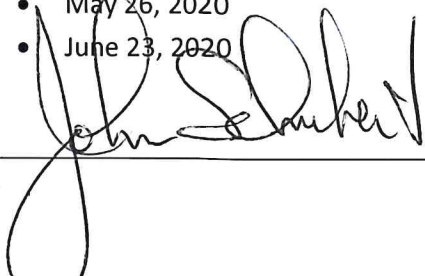
**Motion #53/19 (J. Fisher)**

**"That the Governing Board meeting terminate at 5:49 p.m."**

**CARRIED**

***Upcoming Board Meetings:***

- January 28, 2020
- March 24, 2020
- May 26, 2020
- June 23, 2020



**Chair**



**Secretary-Treasurer**

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Initials:



Chair



Secretary-Treasurer