



Board of Governors Meeting

June 3, 2025

8:00am – 9:30am

2150 Chevrier Boardroom

BOARD MEMBERS:	K. Webb (Chair), R. Brown, R. Kinley, K. Atamanchuk, A. Dunsmore, D. Deally
REGRETS:	G. Randhawa, A. Bajaj
STAFF:	N. Cooke (President & CEO), C. Laverge (Treasurer), J. Thorsteinson (Secretary), B. Stuart, C. Kelly, N. Dupas (Recorder)
GUESTS:	S. Magnusson (KPMG)

MINUTES

CALL TO ORDER

Land Acknowledgement

“MITT is situated on Treaty 1 land and the traditional territories of the Anishinaabe, Cree, Anisininew, Dakota, and Dene peoples, the homeland of the Red River Métis, and the ancestral lands of the Inuit. We honour the sacredness of these lands and waters and dedicate ourselves to reconciliation and partnership today and in the future.”

Establishment of Quorum

Quorum was established and the meeting was called to order at 8:00am.

Declaration of Conflicts

No conflicts were declared.

GUEST PRESENTATION

2024 Audit Kick Off – KPMG

S. Magnusson from KPMG joined the meeting to review the Audit plan with the full board.

BRD Motion #61/24-25 (R. Kinley/A. Dunsmore)

That the Governing Board meeting adjourn to Committee of the Whole (In-Camera) at 8:05am.”

CARRIED

- A. Presentation
- B. In-Camera Session

Initials: *RB* - Chair *[Signature]* - Board Secretary

continued

BRD Motion #62/24-25 (A. Dunsmore/R. Kinley)

“That the Committee of the Whole (In-camera) rise and report at 8:19am.”

CARRIED

CONSENT AGENDA BUSINESS

Approval of Agenda

Committee Meeting Minutes: May 26, 2025

- A. Governance
- B. Audit & Finance

Approval of Board Meeting Minutes

- A. March 18, 2025
- B. April 4, 2025 (Special Meeting)
- C. April 29, 2025 (Special Meeting)

Management Report

Enrolment Report

Note: due to timing, 24/25 data that would otherwise be on page one is yet to be calculated

Program Advisory Committee Bi-annual Ends Report 2024-25

Bio for The Hon. Lena Metlege Diab

New Minister of Immigration, Refugees and Citizenship

Board Correspondence

- A. April 2, 2025_ ECE Program Expansion MITT
- B. April 28, 2025_ Letter of Invitation from Honourable Jamie Moses
- C. May 8, 2025_ Letter from Deputy Minister to MITT Board Chair
- D. May 13, 2025_ Chair Letter to DM_ CEO Evaluation Review
- E. May 13, 2025_ Obby Khan to NCooke Thank You
- F. May 27, 2025_ Letter from Honourable Renée Cable to MITT (Auto Shop floor)

BRD Motion #63/24-25 (R Brown/A. Dunsmore)

“That the agenda, including consent agenda business, be approved as presented.”

CARRIED

BUSINESS ARISING FROM THE MINUTES

IRCC Update

N. Cooke gave an update about the work happening with the new IRCC Minister and study permit changes. N. Cooke continues to be in touch with CIGan to ensure MITT is well informed of changes and updates. No changes to the CIP codes have been made.

COMMITTEE REPORTS

Audit & Finance Committee Report

- A. 2024 Audit Kick Off – KPMG (Item 2.1)
- B. Q3 2024-25 Financial Results
- C. Laverge gave an overview of the Q3 results and noted the changes from the last update and budgeting estimates. Q3 results were favourable relative to projections made within Q2. The unfavourable salaries line was highlighted and C. Laverge noted the discrepancy is largely due to where MTEC salaries were budgeted in the past (contract services).

continued

-
- C. Review of Investment Policies & Banking Services
R. Kinley and C. Laverge reviewed the A&F discussion and the recommendation for MITT to put out one RFP for both banking services and investment policies.

Governance Committee Report

- A. Performance Evaluation of President & CEO Kick Off
R. Brown gave an update on the changes that are being proposed for the Performance Evaluation of President & CEO. The questions are being vetted to ensure there is less duplication and a more accurate point system.
- B. Strategic Plan Update

BRD Motion #64/24-25 (A. Dunsmore/K. Atamanchuk)

“That the Strategic Plan midpoint update document be approved as presented.”

CARRIED

- C. Committee Discussion
A&F and Governance committees and Chairs will be appointed this fall (at the August meeting).
- D. 2025-2026 Board Calendar
- E. 2024-2025 Board Activity Schedule Review

PRESENTATIONS

- A. Annual Program Mix Report
C. Kelly reviewed the 2024-25 Annual Program Mix Report and the metrics used to create it. It is noted that this report is done on prior year data (2023-24).
- B. Update of MITT 2024-25 Strategic Objectives
N. Cooke gave a summary of the status of the 2024-25 Strategic Objectives.

IN-CAMERA MEETING

BRD Motion #65/24-25 (R. Kinley/A. Dunsmore)

“That the Governing Board meeting adjourn to Committee of the Whole (In-Camera) at 9:21am.”

CARRIED

BRD Motion #66/24-25 (R. Brown/A. Dunsmore)

“That the Committee of the Whole (In-camera) rise and report at 9:45am.”

CARRIED

BRD Motion #67/24-25 (K. Atamanchuk/R. Kinley)

“That Ron Brown be appointed Vice Chair effective immediately.”

CARRIED

TERMINATION

BRD Motion #68/24-25 (R. Kinley/A. Dunsmore)

continued

"That the Governing Board meeting terminate at 9:47am."

CARRIED



Chair



Board Secretary

"In accordance with the Manitoba Legislation, Freedom of Information and Protection of Privacy Act (FIPPA) and Personal Health Information Act (PHIA), Manitoba Institute of Trades and Technology respects the personal information in its possession regarding staff, applicants, and students and treats it in a confidential manner. For further information on the Institute's Privacy Guidelines, please visit our web site at www.mitt.ca or request a copy by phoning 204-989-6500.