



**MANITOBA INSTITUTE OF
TRADES & TECHNOLOGY**

BOARD OF GOVERNORS MEETING

JUNE 28, 2022

7:30 AM – 9:00 AM

ROOM 101 - 67 SCURFIELD BLVD

BOARD MEMBERS:	K. Webb (Chair), R. Brown, B. Pooles, P. Shahi, L. Toupin-Mulvihill,
STAFF:	R. Karasevich (President/CEO), J. Thorsteinson (Board Secretary), J. Lumb (Board Treasurer), B. Stuart, N. Dupas, C. McCorriston (Recorder)
REGRETS:	C. Payne (Vice-Chair), R. Kinley, N. Cooke

MINUTES

#	ITEMS	LEAD
1.	CALL TO ORDER	
1.1	Land Acknowledgement “MITT acknowledges that it is on Treaty 1 territory and the traditional territory of Anishinaabeg, Cree, Dakota, and Dene Peoples, and the homeland of the Metis Nation.”	Chair
1.2	Establishment of Quorum Quorum was met and the meeting was called to order at 7:35 a.m.	Chair
1.3	Declaration of Conflicts No conflicts of interest were declared.	Chair
2.	CONSENT AGENDA BUSINESS	
2.1	Approval of Agenda	Chair
2.2	Committee Meeting Minutes: A. June 13, 2022 (GOV) B. June 21, 2022 (GOV) C. June 21, 2022 (A&F)	Chair
2.3	Approval of Board Meeting Minutes: A. March 22, 2022 (BRD)	Chair
2.4	Management Report	Chair
2.5	Enrolment Report	Chair
2.6	Previous Board Meeting Feedback	Chair
2.7	Board Correspondence A. 2021-02-10 Submission to Gov't re Bill 45 Amendment for MITT B. 2022-02-09 MITT Funding Transition Letter to Ministers C. 2022-03-15 Province of MB – News Release re Regulatory Req. D. 2022-04-19 Bill 45 Amendment Response Letter	Chair

Initials: *K. Webb* Chair *J. Thorsteinson* Board Secretary

- E. 2022-04-27 MSBA Memo re Accessibility for Manitobans Act
- F. 2022-05-16 DM Charron re AESI Funding Transfer
- G. 2022-05-24 Letter to ABC Office re: L. Toupin-Mulvihill
- H. 2022-06-08 DM Charron re Manitoba Student Aid System
- I. 2022-06-13 DM Charron re Vendor Integration for SLDI

2.8 Chair's Report

Chair

2.9 Board Action Sheet

Chair

BRD Motion #99/21-22 (R. Brown, B. Pooles)

Chair

"That the agenda, including consent agenda business, be approved as presented."

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

3.1 Update on MITT's Transition to AESI

President/CEO

R. Karasevich provided an update on MITT's transition to AESI.

4. COMMITTEE REPORTS

4.1 Audit and Finance Committee Report

Chair (A&F)

A. Purchase of 205 Henlow – June 6, 2022 Vote

Chair (A&F)

BRD Motion #81/21-22 (R. Kinley, P. Shahi)

"As a result of the successful completion of due diligence reviews, the Board approves the purchase of additional real estate located at 205 Henlow Bay."

CARRIED

BRD Motion To Amend #82/21-22 (R. Kinley, P. Shahi)

Chair (A&F)

To amend motion #81 to now read "As a result of the successful completion of due diligence reviews, the Board approves the purchase of additional real estate located at 205 Henlow Bay; the impact of which will be fully contained within the 2021-22 budget."

CARRIED

B. General Salary Increase – June 6, 2022 Vote

Chair (A&F)

BRD Motion #83/21-22 (R. Brown, C. Payne)

"The Board approves a one-time lump-sum financial award equivalent to 1.5% of base salary for eligible employees to be implemented before June 30th 2022. Further, the Board approves a General Salary Increase (GSI) of 1.5% for the 2022-23 fiscal year."

CARRIED

C. 2021-2022 Audit Kick Off

Board Treasurer

J. Lumb shared that the final audit results will be completed in October.

D. Presentation of the Q3 Results, Year End Forecast, and Final 2022-23 Operational Budget Approval – Presentation by J. Lumb.

Board Treasurer

BRD Motion #100/21-22 (B. Pooles, L. Toupin-Mulvihill)

"That the Board approves the 2022-23 Operational Budget as presented".

CARRIED

E. Parameters for 2023-24 Budget Submission to Government

Board Treasurer

BRD Motion #101/21-22 (B. Pooles, P. Shahi)

"That the Board approves the Parameters for the 2023-24 Budget Submission to Government as presented."

CARRIED

Initials: *Jan Wells* Chair

JF Board Secretary

4.2 Governance Committee ReportChair (GOV)
Board Secretary**A. Policy Update****i. A-9 Meetings of the Governing Board****BRD Motion #102/21-22 (R. Brown, L. Toupin-Mulvihill)****"That the Board approves policy A-9 Meetings of the Governing Board as presented."****CARRIED****B. Performance Evaluation of President and CEO**

Chair (GOV)

BRD Motion #103/21-22 (R. Brown, L. Toupin-Mulvihill)**"That the Board approves the use of Tru Score as an information collection tool for the CEO evaluation."****CARRIED****BRD Motion #104/21-22 (R. Brown, P. Shahi)**

Chair (GOV)

"That the Board conduct the CEO evaluation during the summer months with a final report to the Board at the first meeting of each board year."**CARRIED****C. End of Year Board Evaluation**

Chair (GOV)

BRD Motion #105/21-22 (R. Brown, B. Pooles)**"That the Board approves the use of Survey Monkey as the evaluation tool for board evaluation and to have the surveys occur three times per year including one covering off the retreat."****CARRIED****D. Proposed Board Meeting Schedule**

Board Secretary

BRD Motion #106/21-22 (R. Brown, L. Toupin-Mulvihill)**"That the Board approves the proposed board meeting schedule as presented."****CARRIED****E. Proposed Board Activity Schedule**

Board Secretary

BRD Motion #107/21-22 (R. Brown, P. Shahi)**"That the Board approves the proposed board activity schedule as presented."****CARRIED****F. Committee and Vice Chair Appointments for the Following Year**

Chair (GOV)

The decision of committee and vice chair appointments for the following year has been delayed as we await the announcement of a new board member.**BRD Motion To Defer #108/21-22 (R. Brown, L. Toupin-Mulvihill)****"That the Board defers the approval of the Committee and Vice Chair appointments for the following year."****CARRIED****5. NEW BUSINESS****5.1 None****6. STRATEGIC/GENERATIVE/DEPARTMENTAL PRESENTATION****6.1 None****7. AGENDA ITEMS FOR NEXT MEETING**Initials: *Ron Webb* Chair*JT* Board Secretary

7.1 TBD

8. IN-CAMERA MEETING

8.1 BRD Motion #109/21-22 (B. Pooles, L. Toupin-Mulvihill)

"That the Governing Board meeting adjourn to Committee of the Whole (In-Camera) at 8:57 a.m."

CARRIED

8.2 BRD Motion #110/21-22 (B. Pooles, L. Toupin-Mulvihill)

"That the Committee of the Whole (In-camera) rise and report at 9:09 a.m."

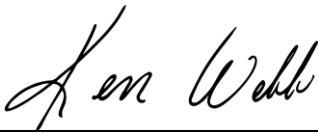
CARRIED

9. TERMINATION

9.1 BRD Motion #111/21-22 (L. Toupin-Mulvihill, R. Brown)

"That the Governing Board meeting terminate at 9:09 a.m."

CARRIED



Chair



Board Secretary

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Initials:  Chair

 Board Secretary