



MANITOBA INSTITUTE OF TRADES & TECHNOLOGY

GOVERNING BOARD MEETING MINTUES

JANUARY 28, 2020

MITT BOARDROOM, 14 FULTZ BOULEVARD

3:30 PM – 6:30PM

ITEM 1

CALL TO ORDER

A. Establishment of Quorum

Board members in attendance:	J. Schubert (Chair), J. Fisher (Vice-Chair), R. Hambley, A. Jenkyns, C. Payne, R. Brown
Staff in attendance:	R. Karasevich, M. Derro, P. Shonoski, , J. Thorsteinson, J. Green
Regrets:	B. Pooles
Visitors/Presenters:	B. Stuart

Quorum was established and the meeting called to order at 3:32 p.m.

ITEM 2

CONSENT AGENDA BUSINESS

- A. Declaration of Conflicts
- B. Approval of Agenda
- C. Approval of Minutes of November 26, 2019
- D. Approval of Management Report
- E. Approval of Finance Report
- F. Board Correspondence

Motion #01/20 (A. Jenkyns, C. Payne)

"That the agenda, including consent agenda business, be approved as presented."

ITEM 3

BUSINESS ARISING FROM THE MINUTES

None.

Initials:  _____ Chair

 _____ Secretary-Treasurer

CNTD...

ITEM 4 COMMITTEE REPORTS

A. Executive and Governance Committee Report

i. Policy Review

1. A-7 – Duties of Governing Board Members
2. B-6 Board Member Liability

Motion #02/20 (Ron H Ron B)

“The Board amend policy A-7 Duties of Governing Board Members to read;

i) Will publicly support all decisions and resolutions that have been passed by the Board.

That the Board further approve policy B-6 Board Member Liability as presented.”

ITEM 5 NEW BUSINESS

A. Business Plan Update – New Proposed Format

President Ray Karasevich gave a summary of the direction of the new framework for MITT’s Business Plan as a reporting tool for the Board. He also reported that there will be a MITT Balanced Scorecard forthcoming at a future Board meeting.

The complete version of the Business Plan will be presented at the March Board meeting.

B. Debenture Process – Boiler

MITT has received the formal indication from the Province for reimbursement of the sunk costs for the welding renovations and child care spaces.

Motion #03/20 (C. Payne, R. Hambley)

“That the Board approve the first reading of Borrowing Bylaw 2020-21 in the amount of \$683,600 to Manitoba Institute of Trades and Technology relating to the 2018/2019 replacement of the failed boiler, the 2015 sunk costs of the day care and welding expansion projects with the second and third readings to take place during the March 24, 2020 Board Meeting.”

Initials:



Chair



Secretary-Treasurer

ITEM 6 STRATEGIC/GENERATIVE GOVERNANCE DISCUSSION

A. ELI Update and Strategy

Bev Stuart, Associate Vice President of Business Development and Strategic Initiatives presented to the Board an overview of the MITT English Language Institute revenue projections and possible growth opportunities. MITT is looking for opportunities to fill growing community needs and to develop a new self-sustaining revenue stream for MITT. Feedback from the board included identification of program competitors and any barriers that may exist.

B. YouthBuild Update and Strategy

Bev Stuart, Associate Vice President of Business Development and Business Initiatives advised the Board that the current Federal funding for YouthBuild is ending March 2020. MITT is actively working on an extension of Federal Government funding while enhancing and expanding the number of programs offered to continue to support the communities that YouthBuild and MITT serve.

Feedback from the board included a discussion about types of desired programs and potential initiatives for the YouthBuild campus such as Glaziers, Framers and Production workers.

Further discussion was on MITT partnering with existing secondary Indigenous educational programs such as Southeast collegiate.

ITEM 7 AGENDA ITEMS FOR NEXT MEETING – March 24, 2020

A. Policy Updates

- i. B-1 New Board Member Orientation Plan
- ii. B-4 Reimbursement of Expenses of Board Members

B. Final 2020-21 budget approval for provincial submission

C. Debenture Process – Boiler 2nd and 3rd reading

D. Capital and Future Campus Master Plan – Overview

Initials:



Chair



Secretary-Treasurer

CNTD...

ITEM 8 IN-CAMERA MEETING

Motion #04/20 (J. Schubert, J. Fisher)

"That the Governing Board meeting adjourn to committee of the whole (In-Camera) at 4:53 p.m."

Motion #05/20 (J. Schubert, J. Fisher)

"That the Committee of the Whole (in-camera) rise and report at 5:05 p.m."

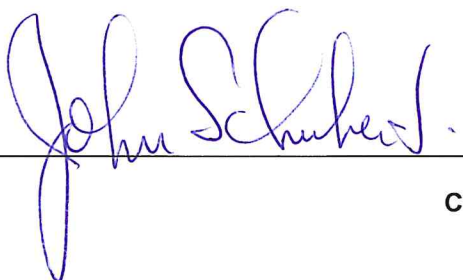
ITEM 9 TERMINATION

Motion #06/20 (J. Fisher)

"That the Governing Board meeting terminate at 5:06 p.m."

2020 Board Meetings Dates:

- March 24, 2020
- May 26, 2020
- June 23, 2020



Chair



Secretary-Treasurer

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Initials:



Chair



Secretary-Treasurer