



MANITOBA INSTITUTE OF TRADES & TECHNOLOGY

BOARD OF GOVERNORS MEETING

FEBRUARY 20, 2024

8:00 AM – 9:30 AM

2150 CHEVRIER BLVD – BOARDROOM

BOARD MEMBERS:	K. Webb (Ex-Officio), R. Brown (Vice-Chair), C. Payne, R. Kinley, P. Shahi, K. Atamanchuk,
STAFF:	N. Cooke (President/CEO), J. Thorsteinson (Board Secretary), C. Kelly, B. Stuart, A. Cheyne-Hill (Recorder)
GUESTS:	K. Maitland-Moore (MITT), R. Klippenstein (MITT)

AGENDA

#	ITEMS	LEAD
1.	CALL TO ORDER	
1.1	Land Acknowledgement “MITT acknowledges that it is on Treaty 1 territory and the traditional territory of Anishinaabeg, Cree, Dakota, Dene Peoples, and the homeland of the Metis Nation.”	Chair
1.2	Establishment of Quorum Quorum was met and the meeting was called to order at 8:00 a.m.	Chair
1.3	Declaration of Conflicts No conflicts were declared.	Chair
2.	CONSENT AGENDA BUSINESS	
2.1	Approval of Agenda	Chair
2.2	Committee Meeting Minutes: A. February 12, 2024 (GOV) B. February 12, 2024 (A&F)	Chair
2.3	Approval of Board Meeting Minutes: A. December 5, 2023 (BRD)	Chair
2.4	Management Report	President/CEO
2.5	Enrolment Report	Chair
2.6	Alumni Survey Summary 2023	Chair
2.7	Board Correspondence A. 2024-01-10 MSBA Procedure for Appeals to Boards Memo B. 2024-01-31 MEC Share Your Priorities for MB's 2024 Budget C. 2024-02-08 MSBA Non-Teaching Pension Plan-Service Provider	Chair
2.8	Chair's Report	Chair
2.9	Board Action Sheet	Chair

N. Cooke noted that the Annual Program Review can be an agenda item in the future. Our CLI team has built an app for this and this could actually be monetized in the future.

J. Thorsteinson shared that there is no real update on the Childcare Centres; next step is a feasibility study.

BRD Motion #51/23-24 (R. Kinley, K. Atamanchuk)

“That the agenda, including consent agenda business, be approved as presented” **CARRIED**

Initials: *SW* Chair *JS* Board Secretary

3. BUSINESS ARISING FROM THE MINUTES

- 3.1** 2023-2024 Strategic Initiatives and KPI's President/CEO
N. Cooke shared that most, if not all, of these priorities will conclude in June 2024, so new priorities will be in effect for 2024-2025 fiscal year. N. Cooke provided a high-level overview of the eight priorities.

K. Webb shared that these will be included in the President/CEO end of year evaluation as the performance indicators. Financial indicators to remain same as last evaluation, also to be included.

K. Webb suggested including Annual Program Review as a ninth priority under Teaching and Learning.

BRD Motion #52/23-24 (P. Shahi, K. Atamanchuk)

"That the 2023-2024 Strategic Initiatives and KPI's be approved as presented and amended."

CARRIED

4. COMMITTEE REPORTS

- 4.1** Audit and Finance Committee Report Chair (A&F)
A. President/CEO Expenses Mid-Year Report K. Maitland-Moore
K. Maitland-Moore provided a summary of report, no questions raised.
- B. Q1 & Q2 2023-24 Financial Results K. Maitland-Moore
K. Maitland-Moore shared that MITT is indicating an operating surplus of \$2.6 million as of the end of the second quarter. Current surplus will assist in mitigating some risk considering IRCC changes and potential reduction of international students. Based on current results, MITT is forecasting an YTD surplus of \$3.1 million, which exceeds the YTD budgeted deficit. MITT expects to see fluctuations in revenue and expense and anticipate the year end surplus to be in the range of \$1.5 to \$2 million, dependent on business activities.
- C. Risk Register Update Board Secretary
J. Thorsteinson shared that with IRCC proposed changes, MITT will require more time to determine risk to the college. Risk register will be updated and sent to board once finalized.
- 4.2** Governance Committee Report Chair (GOV)
A. Mid-Year Board Evaluation Board Secretary
C. Payne shared that the mid-year board evaluation will be sent out to board members after February 20th board meeting, with intent to send results via email once received.
- B. Board of Governors Retreat Planning Board Secretary
J. Thorsteinson shared draft board retreat agenda.

5. NEW BUSINESS

- 5.1** Federal Government Proposed Change to International Students President/CEO
N. Cooke shared that MITT has been diligent in determining effects of proposed changes, particularly for spring and fall intake. Study permits are now placed on hold effective January 22nd, 2024 and will remain on hold until the Province of Manitoba has sorted out its plan to issue attestation letters. The province has not received its allocation from the federal government at this time. This will have potential long term effects over a four-year period. Province will advise number of students allowed per institution once received from Federal government, but have advised to plan for previous year's numbers, which equals approximately a 26% reduction. Have been advised to not expect any significant changes until Fall 2024.

Initials:  Chair  Board Secretary

6. STRATEGIC/GENERATIVE/DEPARTMENTAL PRESENTATION

6.1 Indigenous Initiatives/Land Acknowledgment Update

R. Klippenstein

R. Klippenstein shared the traditional history, modern history, what reconciliation means, the purpose and intent of a Land Acknowledgment, and considerations when preparing a Land acknowledgement.

R. Klippenstein shared when it is appropriate to deliver a verbal Land Acknowledgment, where to publish a written Land Acknowledgment and who should deliver this.

R. Klippenstein shared a shorter and longer version of an updated Land Acknowledgment for review. She shared that there is an intent to create a framework guide for staff to allow them to create their own Land Acknowledgment and make it personalized. This framework will include all information required. A Land Acknowledgment video will also be created.

7. AGENDA ITEMS FOR NEXT MEETING

7.1 Annual Program Review

President/CEO

8. IN-CAMERA MEETING

8.1 BRD Motion #53/23-24 (K. Webb)

"That the Governing Board meeting adjourn to Committee of the Whole (In-Camera) at 9:48 a.m."

8.2 BRD Motion #54/23-24 (K. Webb)


"That the Committee of the Whole (In-camera) rise and report at 9:49 a.m."

9. TERMINATION

9.1 BRD Motion #55/23-24 (K. Webb)

"That the Governing Board meeting terminate at 10:00 a.m."


Chair


Board Secretary

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