



MANITOBA INSTITUTE OF TRADES & TECHNOLOGY

GOVERNING BOARD MEETING AGENDA FEBRUARY 12, 2019 BOARDROOM, 2ND FLOOR, 14 FULTZ BLVD 8:00 AM – 10:30 AM

ITEM 1 CALL TO ORDER

A. Establishment of Quorum

Board members in attendance:	J. Schubert (Chair), J. Fisher (Vice-Chair), R. Brown, C. Payne, B. Pooles, A. Jenkyns
Staff in attendance:	R. Karasevich, P. Shonoski, M. Derro, S. Taylor, N. Dupas
Regrets:	R. Hambley

Quorum was established and the meeting called to order at 8:10am

ITEM 2 CONSENT AGENDA BUSINESS

- A. Declaration of Conflicts
- B. Approval of Agenda
- C. Approval of Minutes of November 23, 2018
- D. Approval of Management Report
- E. Approval of Finance Report

It was noted that Lloyd Orris has accepted a position elsewhere and Stephen Bonkoski will be assuming the role of Director of Finance and IT.

Action: P. Shonoski will revise the financial report pg. 3 to clarify **accumulated surplus**.

F. Board Correspondence (N/A)

As part of the management report, R. Karasevich noted that MITT has implemented new international admissions processes that align with MITT's Strategic Enrolment Management plans as well as our lean and continuous improvement initiatives.

Initials: JF Chair PS Secretary-Treasurer

CNTD...

R. Karasevich also gave a Government Relations update noting we have been in contact and have had meetings with the deputy minister and ADMs and have requested a meeting with the Minister.

Motion #01/19 (R. Brown, C. Payne)

"That the agenda, including consent agenda business, be approved as presented/amended."

CARRIED

ITEM 3 BUSINESS ARISING FROM THE MINUTES (N/A)

ITEM 4 COMMITTEE REPORTS

- A. Executive and Governance Committee Report
 - i. B-2 Organization of the Governing Board
 - ii. B-3 Powers and Authorities of the Governing Board
 - iii. E-4 Proposed Board Diversity Policy
 - iv. WSH-2 Violence Prevention Policy

The above policies were reviewed and following brief discussion, approved as noted below.

Action: *S. Taylor* will make minor changes to policies B-2 and B-3 and update the Board Governance Manual will policies E-4 and WSH-2.

Motion #02/19 (B. Pooles, J. Fisher)

"That the board approve policies B-2 and B-3 as amended."

CARRIED

Motion #03/19 (J. Fisher, C. Payne)

"That the board approve the Diversity Policy as read for inclusion in the Board Governance Manual as policy E-4."

CARRIED

Motion #04/19 (C. Payne, A. Jenkyns)

"That the MITT Violence Prevention Policy WSH-2 be included in the Board Governance Manual

Initials:  Chair  Secretary-Treasurer

Administrative Section F.”

CARRIED

ITEM 5 NEW BUSINESS

A. PD and Training Opportunities

Board members are encouraged to attend PD opportunities and are asked to review and consider attending one of the suggested (or other) events. It is expected that board members provide a report to the board about the PD event attended.

B. K-12 Review

Update from R. Karasevich: MITT will likely be consulted as part of the K-12 and can talk to the vocational high school stream and how that is changing. There could be potential impacts to our current partnerships if there is a divisional amalgamation. J. Fisher noted the report is anticipated in 2020 and it would take at least a year to amalgamate if that is the outcome.

ITEM 6 STRATEGIC/GENERATIVE GOVERNANCE DISCUSSION

A. Strategic Enrolment Management and Program Plan

M. Derro gave an update about MITT’s SEM plan. It is not a replacement for the academic plan, but a complement to it. It incorporates several organization-wide changes and enhancements including to our current Learning Management System, student services, academic program teams and admissions/enrolment. M. Derro will be bringing back short/long term visions for the board as the SEM plan goes forward.

R. Karasevich noted that MITT selected a marketing firm to help with our new brand strategy and will bring them in to give a presentation to the board.

ITEM 7 AGENDA ITEMS FOR NEXT MEETING – March 19, 2019

A. Governance Policy Review

- i. B-11 The Role of the President and CEO
- ii. B-12 President/CEO Evaluation

B. 2019-20 Budget Approval for Provincial Submission

Initials:  Chair  Secretary-Treasurer

CNTD...

C. Business Plan Update

ITEM 8 IN-CAMERA MEETING

Motion #05/19 (R. Brown, A. Jenkyns)

"That the Governing Board meeting adjourn to committee of the whole (In-Camera) at 9:45 a.m."

CARRIED

Motion #06/19 (A. Jenkyns/C. Payne)

"That the Committee of the Whole (in-camera) rise and report at 10:00 a.m."

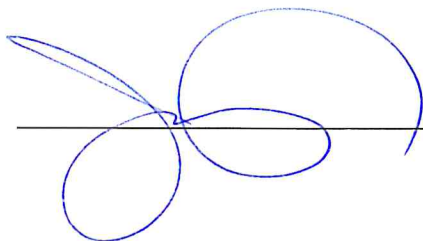
CARRIED

ITEM 9 TERMINATION

Motion #07/19 (B. Pooles/R. Brown)

"That the Governing Board meeting terminate at 10:10 a.m."

CARRIED



Chair



Secretary-Treasurer

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Initials:  Chair  Secretary-Treasurer