



SPECIAL COVID-19 TUITION REFUND POLICY FOR STUDY PERMIT REFUSAL

This special refund policy for study permit refusal has been put in place due to the COVID-19 pandemic, the shift to online programming, and the [Study Permit and Post-Graduation Work Permit provisions](#) put in place by the Government of Canada (Immigration, Refugees, and Citizenship Canada [IRCC]):

Study Permit Refusal

This policy is limited to the eligible programs and intakes listed within this policy, and only for instances of study permit refusal. For all other programs and intakes, including English Language Institute programs, please refer to MITT's Tuition Refund Schedule.

In cases of an international student receiving a Study Permit refusal that does not allow them to begin or continue their program of study at MITT, the following rules apply:

1. Withdrawal requests due to study permit refusals by Immigration, Refugees and Citizenship Canada (IRCC) must be received prior to the relevant deadline (see charts on pages 2 and 3) or the regular refund policy will apply.
2. An official study permit refusal letter from IRCC or the Canadian Embassy and a completed withdrawal form are required no later than six (6) weeks after the date of study permit refusal.

Students who have withdrawn under the above conditions are eligible for a refund as follows:

- Refundable Fees:
 - Admission Deposit
 - Eligible Tuition (includes Introduction to College and Work/ Post Graduate Success Essentials) – *eligible % will be calculated based on the date of withdrawal noted in the charts on pages 2 and 3.*
 - Payment Plan Fee
 - Infrastructure and Technology Fee
 - MITT Student Award Fund Fee
 - International Student Health Insurance Fees
- Non-Refundable Fees:
 - Application fee
 - PAT Fee (if applicable)
 - Late Payment Fees (if applicable)

Students who have withdrawn under the above conditions are subject to the following charges:

- \$100 administration fee
- \$100 wire transfer fee, if applicable
 - ***Important Note: After the 60% refund deadline has passed, refunds will not be granted.***



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Spring 2022 Programs	Last Day for Full Refund (minus admin fee)	Last Day for 80% Refund (minus admin fee)	Last Day for 60% Refund (minus admin fee)
Business Management (Post-Graduate Certificate) Client Service Specialist (Certificate) Human Resources Learning and Development (Post-Graduate Diploma) International Business (Post-Graduate Diploma)	June 2, 2022	July 2, 2022	August 1, 2022

Winter 2022 Programs	Last Day for Full Refund (minus admin fee)	Last Day for 80% Refund (minus admin fee)	Last Day for 60% Refund (minus admin fee)
Cyber Defence and Cloud Administration (Diploma) Network and Systems Administrator (Certificate) Software Developer (Diploma)	February 4, 2022	February 28, 2022	N/A <i>Students must be on-campus by February 28, 2022, which requires full study permit approval.</i>
Applied Leadership (Post-Graduate Diploma) Business Management (Post-Graduate Certificate) Global Supply Chain Management (Post-Graduate Diploma)	February 4, 2022	March 4, 2022	April 1, 2022

Fall 2021 Programs	Last Day for Full Refund (minus admin fee)	Last Day for 80% Refund (minus admin fee)	Last Day for 60% Refund (minus admin fee)
Business Administrative Assistant (Certificate) Business Management (Post-Graduate Certificate) Client Services Specialist (Certificate) Cyber Defence and Cloud Administration (Diploma) Global Supply Chain Management (Post-Graduate Diploma) Hospitality Management (Diploma) Hotel and Hospitality Services (Certificate) International Business (Post-Graduate Diploma) Network and Systems Administrator (Certificate) Software Developer (Diploma)	October 8, 2021	November 5, 2021	December 3, 2021



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Spring 2021 Programs	Last Day for Full Refund (minus admin fee)	Last Day for 80% Refund (minus admin fee)	Last Day for 60% Refund (minus admin fee)
Business Administrative Assistant (Certificate) Client Services Specialist (Certificate) Business Management (Post-Graduate Certificate) International Business (Post-Graduate Diploma) Human Resources Learning and Development (Post-Graduate Diploma)	June 4, 2021	July 2, 2021	July 30, 2021

Winter 2021 Programs	Last Day for Full Refund (minus admin fee)	Last Day for 80% Refund (minus admin fee)	Last Day for 60% Refund (minus admin fee)
Business Administrative Assistant (Certificate) Cyber Defence and Cloud Administration (Diploma) Hotel and Hospitality Services (Certificate) Network and Systems Administrator (Certificate) Software Developer (Diploma)	March 2, 2021	April 1, 2021	April 30, 2021
Applied Leadership (Post-Graduate Diploma) Business Management (Post-Graduate Certificate)	February 4, 2021	March 6, 2021	April 30, 2021

Important: This policy is only applicable to the specific programs listed as eligible within this policy and only in the case of study permit refusal. The study permit refusal conditions identified on page 1 must be met. Withdrawals for any other reason and for all other programs are subject to MITT’s regular Tuition Refund Schedule. Withdrawal requests that do not meet the required conditions identified in this document will also be subject to MITT’s regular Tuition Refund Schedule.

Effective September 15, 2020. Last Updated: March 2022