



**MANITOBA INSTITUTE OF  
TRADES & TECHNOLOGY**

**BOARD OF GOVERNORS MEETING  
ZOOM MEETING  
NOVEMBER 23, 2021  
7:30 AM – 9:00 AM**

<b>BOARD MEMBERS:</b>	K. Webb (Chair), C. Payne (Vice-Chair), R. Brown, B. Pooles, P. Shahi, L. Toupin-Mulvihill, R. Kinley
<b>STAFF:</b>	R. Karasevich (President/CEO), J. Thorsteinson (Board Secretary), J. Lumb (Board Treasurer), N. Cooke, B. Stuart, C. McCorrison (Recorder)
<b>GUEST:</b>	T. Chestnut

**MINUTES**

#	ITEMS	LEAD
<b>1.</b>	<b>CALL TO ORDER</b>	
1.1	Land Acknowledgement "MITT acknowledges that it is on Treaty 1 territory and the traditional territory of Anishinaabeg, Cree, and Dakota Peoples, and the homeland of the Metis Nation."	Chair
1.2	Establishment of Quorum Quorum was met and the meeting was called to order at 7:31 a.m.	Chair
1.3	Declaration of Conflicts No conflicts were declared.	Chair
<b>2.</b>	<b>CONSENT AGENDA BUSINESS</b>	
2.1	Approval of Agenda	Chair
2.2	Committee Meeting Minutes: A. Oct 19, 2021 (GOV) B. Oct 19, 2021 (A&F)	Chair
2.3	Approval of Board Meeting Minutes: A. Oct 26, 2021 (BRD)	Chair
2.4	Management Report	Chair
2.5	Enrolment Report	Chair
2.6	Previous Board Meeting Feedback	Chair
2.7	Board Correspondence	Chair
2.8	Chair's Report	Chair
2.9	Board Action Sheet	Chair
2.10	MITT 2020-2021 Annual Report	Chair
	<b><u>BRD Motion #44/21-22 (R. Kinley, B. Pooles)</u></b> "That the agenda, including consent agenda business, be approved as presented."	<b><u>CARRIED</u></b>

Initials: kw Chair

JT Board Secretary

### 3. BUSINESS ARISING FROM THE MINUTES

3.1 None

### 4. COMMITTEE REPORTS

- 4.1 Executive Committee Report Chair
- A. Results of Electronic Vote (Oct 29-Nov 1)  
**BRD Motion #35/21-22 (K. Webb, R. Brown)**  
**"That the Board approves the proposed 2021-2026 Employment Agreement between Manitoba Institute of Trades and Technology and Mr. Raymond Karasevich as presented.**  
**CARRIED**
- 4.2 Audit and Finance Committee Report Chair (A&F)
- A. 2021-22 Q1 Results and Forecast  
Preliminary 2022-23 Budget Approval for Provincial Submission
- BRD Motion #45/21-22 (B. Pooles)**  
**"That the 2022-23 preliminary budget be approved as presented."** **CARRIED**
- B. New Annual Banking Requirements  
**BRD Motion #46/21-22 (B. Pooles)**  
**"That the Board approve continuing the Operating Facility of \$1,000,000 and the corporate VISA limit of \$250,000 at the Toronto Dominion Bank for 2021-22 subject to limitations codified in MITT's Act and policy framework."** **CARRIED**
- 4.3 Governance Committee Report Chair (GOV)
- A. Board Activity Schedule  
J. Thorsteinson noted that the board activity schedule has been created and will be revised as needed.
- B. Board Professional Development Opportunities  
R. Brown shared the news of a professional development opportunity that will be hosted by Microsoft in the new year.
- C. Board Evaluation Process  
J. Thorsteinson noted that the board evaluation survey has been revised to allow scalable answers of 1-5.
- D. Board Retreat Agenda Discussion  
R. Karasevich provided an overview of the draft retreat agenda.

### 5. NEW BUSINESS

5.1 None

Initials:

*KW*

Chair

*JT*

Board Secretary

## 6. STRATEGIC/GENERATIVE/DEPARTMENTAL PRESENTATION

- 6.1 A. Short Term Provincial Funding Proposal President/CEO  
R. Karasevich presented a provincial funding proposal that outlines the need for increased funding for new program growth that will address Manitoba's labour market needs.
- B. Roundtable Discussion on Future Government Relations Strategy Board Secretary/  
T. Chestnut  
J. Thorsteinson shared key aspects of a government relations strategy.
- Action: J. Thorsteinson** will send board members the government relations strategy questions for feedback.
- 6.2 Virtual Campus Tour Board Secretary  
J. Thorsteinson displayed a sample of MITT's virtual tour.
- Action: J. Thorsteinson** will provide links of the virtual campus tours for board members to view.

## 7. AGENDA ITEMS FOR NEXT MEETING – March 22, 2022

- 7.1 TBD

## 8. IN-CAMERA MEETING

- 8.1 BRD Motion #47/21-22 (R. Kinley, R. Brown) CARRIED  
"That the Governing Board meeting adjourn to Committee of the Whole (In-Camera) at 8:45 a.m."
- 8.2 BRD Motion #48/21-22 (L. Toupin-Mulvihill, B. Pooles) CARRIED  
"That the Committee of the Whole (In-camera) rise and report at 8:55 a.m."

## 9. TERMINATION

- 9.1 BRD Motion #49/21-22 (C. Payne) CARRIED  
"That the Governing Board meeting terminate at 8:55 a.m."



Chair



Board Secretary