



MANITOBA INSTITUTE OF TRADES & TECHNOLOGY

GOVERNING BOARD MEETING MINUTES

JUNE 25, 2019

BOARDROOM, MERE HOTEL, 333 WATERFRONT DRIVE

BUSINESS MEETING: 2:00 PM – 2:30 PM

BOARD RETREAT: 2:30 PM – 5:30PM

ITEM 1 CALL TO ORDER

A. Establishment of Quorum

Board members in attendance:	J. Schubert (Chair), J. Fisher (Vice-Chair), R. Hambley, C. Payne, R. Brown, A. Jenkyns
Staff in attendance:	R. Karasevich, P. Shonoski, M. Derro, S. Taylor, N. Dupas
Regrets:	B. Pooles

Quorum was established and the meeting called to order at 2:13pm.

ITEM 2 CONSENT AGENDA BUSINESS

- A. Declaration of Conflicts
- B. Approval of Agenda
- C. Approval of Minutes of May 28, 2019
- D. Approval of Management Report
- E. Approval of Finance Report
- F. Executive and Governance Committee Report
- G. Board Correspondence (N/A)

Motion #22/19 (A. Jenkyns, C. Payne)

“That the agenda, including consent agenda business, be approved as presented.”

CARRIED

Initials:  Chair  Secretary-Treasurer

CNTD...

ITEM 3 BUSINESS ARISING FROM THE MINUTES

A. Signing of Compliance Statement

R. Karasevich signed the compliance statement.

ITEM 4 COMMITTEE REPORTS

A. Audit and Finance Committee Report

i. Final 2019-20 Operational Budget approval

P. Shonoski took the board through the update from the 2019-20 Operational Budget that was reviewed at the Audit and Finance committee meeting.

Motion #23/19 (R. Hambley, R. Brown)

“That the board approve the 2019-20 final operational budget.”

CARRIED

ii. Auditor Kick-Off

ITEM 5 NEW BUSINESS

A. 2019-20 Board Meeting Schedule

ITEM 6 STRATEGIC/GENERATIVE GOVERNANCE DISCUSSION (N/A)

ITEM 7 AGENDA ITEMS FOR NEXT MEETING – September 24, 2019 (proposed date TBC)

A. Inaugural meeting appointments and to-do's

B. 2018-19 Audited Financial Statements

C. Risk Management Update

Initials:  Chair  Secretary-Treasurer

CNTD...

- D. Review of Board Evaluation
- E. Business Plan update -September
- F. Policy review:
 - i. B-2 Code of Conduct
 - ii. B-3 Conflict of Interest
 - iii. A-13 Order of Succession
 - iv. A-15 Corporate Seal

ITEM 8 IN-CAMERA MEETING

Motion #24/19 (J. Fisher, C. Payne)

"That the Governing Board meeting adjourn to committee of the whole (In-Camera) at 2:35pm."

CARRIED

Motion #25/19 (R. Brown, R. Hambley)

"That the Committee of the Whole (in-camera) rise and report at 2:55pm."

CARRIED

ITEM 9 TERMINATION

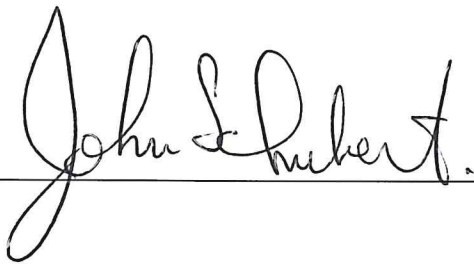
Motion #26/19 (A. Jenkyns, R. Brown)

"That the Governing Board meeting terminate at 2:58p.m."

CARRIED

Initials:  Chair  Secretary-Treasurer

CNTD...




Chair



Secretary-Treasurer

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Initials:  _____ Chair

 _____ Secretary-Treasurer