



**MANITOBA INSTITUTE OF
TRADES & TECHNOLOGY**

**BOARD OF GOVERNORS MEETING
ZOOM MEETING
JANUARY 21, 2022
8:00 AM – 9:30 AM**

BOARD MEMBERS:	K. Webb (Chair), C. Payne (Vice-Chair), R. Brown, B. Pooles, P. Shahi, L. Toupin-Mulvihill, R. Kinley
STAFF:	R. Karasevich (President/CEO), J. Thorsteinson (Board Secretary), J. Lumb (Board Treasurer), N. Cooke, B. Stuart, C. McCorrison (Recorder)

MINUTES

#	ITEMS	LEAD
1.	CALL TO ORDER	
1.1	Land Acknowledgement “MITT acknowledges that it is on Treaty 1 territory and the traditional territory of Anishinaabeg, Cree, and Dakota Peoples, and the homeland of the Metis Nation.”	Chair
1.2	Establishment of Quorum Quorum was met and the meeting was called to order at 8:01 a.m.	Chair
1.3	Declaration of Conflicts No conflicts were declared.	Chair
2.	CONSENT AGENDA BUSINESS	
2.1	Approval of Agenda	Chair
2.2	Committee Meeting Minutes: A. Nov 16, 2021 (GOV) B. Nov 16, 2021 (A&F) C. Jan 10, 2022 (A&F)	Chair
2.3	Approval of Board Meeting Minutes: A. Nov 23, 2021 (BRD)	Chair
2.4	Management Report	Chair
2.5	Enrolment Report	Chair
2.6	Previous Board Meeting Feedback	Chair
2.7	Board Correspondence A. Expanded Capital Support Program for 2021-22 B. Letter to Minister Re: MITT Strategic Plan	Chair
2.8	Chair’s Report	Chair
2.9	Board Action Sheet	Chair
	<u>BRD Motion #53/21-22 (B. Pooles, P. Shahi)</u> “That the agenda, including consent agenda business, be approved as presented.”	<u>CARRIED</u>

Initials: kw Chair JT Board Secretary

3. BUSINESS ARISING FROM THE MINUTES

3.1 Brief Strategic Plan Launch Timing Update President/CEO
R. Karasevich noted that due to current conditions of COVID-19, MITT will delay the launch of the new strategic plan to spring.

3.2 Mission, Vision, Values Discussion President/CEO
R. Karasevich shared the history of past mission, vision, and values statements compared to current expectations and focus.

Action: J. Thorsteinson will make adjustments to the proposed mission, vision, values statement as agreed upon.

4. COMMITTEE REPORTS

4.1 Audit and Finance Committee Report Chair (A&F)

- A. Approval of 14 Fultz Relocation and 67 Scurfield Interior Renovation
J. Lumb provided a property update for 14 Fultz and proposed renovation budget for 67 Scurfield.

Due diligence was achieved given the short timeline – as allowed under the New West Partnership Trade Agreement, an open procurement process was not possible based on the short timeframe for the move. Further, the portion of the total project attributable to Construction Management falls under the \$250,000 maximum for construction threshold for school boards. The remainder of the construction purchasing will be fully compliant with the trade agreement.

BRD Motion #54/21-22 (B. Pooles)

“That the Board of Governors approve the following regarding the 14 Fultz relocation and 67 Scurfield interior renovation:

Whereas the real property sub-lease for the 13,600 square feet on the mezzanine level of 14 Fultz between Manitoba Institute of Trades and Technology (MITT), bclMC Realty Corporation and Canadian Pacific Railway expires on the 30th day of June, 2022 and at the direction of the landlord will not be renewed, vacant space at 67 Scurfield requires renovations to accommodate the relocation. The Board of Governors approves the President and CEO to utilize \$750,000 in re-allocated operating funds and accumulated surplus to support the Relocation and Renovation project. Further, the Board of Governors authorizes the President and CEO to enter into a standard form of Construction Management agreement with Parkwest Projects Ltd. due to the short timeline the project requires. These approvals will be in place for the length of the project.”

CARRIED

- B. Henlow Roof Upgrade Chair (A&F)
J. Lumb provided an overview for the Henlow roof upgrade. Project details will be finalized and shared with the board for approval.

5. NEW BUSINESS

5.1 None

CNTD...

6. STRATEGIC/GENERATIVE/DEPARTMENTAL PRESENTATION

6.1 None

7. AGENDA ITEMS FOR NEXT MEETING – March 22, 2022

7.1 TBD

8. IN-CAMERA MEETING

8.1 **BRD Motion #55/21-22 (R. Kinley, L. Toupin-Mulvihill)**

“That the Governing Board meeting adjourn to Committee of the Whole (In-Camera) at 9:04 a.m.

CARRIED

The CEO joined the Board for the first part of the in-camera session, leaving at 9:16 a.m.

8.2 **BRD Motion #56/21-22 (R. Brown, C. Payne)**

“That the Committee of the Whole (In-camera) rise and report at 9:18 a.m.”

CARRIED

9. TERMINATION

9.1 **BRD Motion #57/21-22 (B. Pooles, R. Kinley)**

“That the Governing Board meeting terminate at 9:19 a.m.”

CARRIED



Chair



Board Secretary

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