



**MANITOBA INSTITUTE OF
TRADES & TECHNOLOGY**

BOARD OF GOVERNORS MEETING

ZOOM MEETING

JANUARY 26, 2021

7:30 AM – 9:00 AM

BOARD MEMBERS:	K. Webb (Chair), C. Payne (Vice-Chair), R. Brown, B. Pooles, M. Buckberger, P. Shahi, L. Toupin-Mulvihill
STAFF:	R. Karasevich (President/CEO), B. Stuart, P. Shonoski (Treasurer), J. Thorsteinson (Board Secretary), N. Dupas, C. McCorriston (Recorder)
GUESTS:	M. Lavallee

MINUTES

#	ITEM	LEAD
1.	LAND ACKNOWLEDGEMENT	
1.1	“MITT acknowledges that it is on Treaty 1 territory and the traditional territory of Anishinaabeg, Cree, and Dakota Peoples, and the homeland of the Metis Nation.”	M. Buckberger
2.	CALL TO ORDER	
2.1	Establishment of Quorum The Board Secretary confirmed quorum was established and the meeting was called to order at 7:32 am.	Chair
2.2	Declaration of Conflicts A conflict of interest was declared by M. Buckberger. M. Buckberger will leave the meeting for item 4.2.	Chair
3.	CONSENT AGENDA BUSINESS	
3.1	Approval of Agenda	Chair
3.2	Governance Committee Meeting Minutes: <ul style="list-style-type: none"> A. Nov 17, 2020 B. Dec 17, 2020 C. Jan 15, 2021 	Chair
3.3	Approval of Nov 24, 2020 Board Minutes	Chair
3.4	Approval of Management Report R. Karasevich shared that MITT submitted a proposal to Western Economic Diversification in support of the Cyber Security Centre of Excellence. R. Karasevich also noted that all four of Manitoba’s public colleges have jointly submitted a proposal to the Manitoba Chambers of Commerce for funding related to workforce development projects.	Chair

Initials: *KW* Chair *JT* Board Secretary

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| 3.5 | Enrolment Report | Chair |
| 3.6 | Previous Board Meeting Feedback | Chair |
| 3.7 | Board Correspondence - NIL | Chair |
| 3.8 | Chair's Report | Chair |

BRD Motion #38/20-21 (B. Pooles, C. Payne) Chair
"That the agenda, including consent agenda business, be approved as presented." **CARRIED**

4. BUSINESS ARISING FROM THE MINUTES

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| 4.1 | Review Action Sheet
K. Webb introduced a newly created action sheet that will provide a review of any pending actions that are to be completed by the board and committees; this action sheet will be reviewed at all board meetings.

Action: Candy will add a status column to the action sheet. | Chair |
| 4.2 | Provincial Capital Investment
M. Buckberger left the meeting for this item due to a current conflict of interest.
R. Karasevich provided an update on the welding expansion and confirmed that all plans are moving in a positive direction. | President/CEO |
| 4.3 | Micro Credentials Update
R. Karasevich shared a listing of micro-credentials that are currently in development at MITT. | President/CEO |

5. COMMITTEE REPORTS

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| 5.1 | Audit and Finance Committee Report - <i>No meeting held.</i> | Chair (AF) |
| 5.2 | Governance Committee Report | |
| | A. Executive and Governance Committees Terms of Reference
<u>BRD Motion #39/20-21 (C. Payne, M. Buckberger)</u>
"That the Board approves the Executive Committee and Governance Committee Terms of Reference as presented". <u>CARRIED</u> | Chair (GOV) |
| | B. Policies (See Summary)
<u>BRD Motion #40/20-21 (L. Toupin-Mulvihill, C. Payne)</u>
"That the Board approves the policies outlined in the summary as presented." <u>CARRIED</u> | Chair (GOV) |
| | C. Strategic Plan Procurement Recommendation
<u>BRD Motion #41/20-21 (C. Payne, B. Pooles)</u>
"That the Board approves Higher Education Strategy Associates (HESA) to assist in creating MITT's next 5-year strategic plan." <u>CARRIED</u> | Chair (GOV) |
| | <u>Note:</u> This is confirmation from the e-vote approved on January 22, 2021 with a slight amendment to state that HESA will assist rather than develop the 5-year strategic plan. | |
| | D. Oversight of Post-Secondary Institutions (OAG)
R. Karasevich shared that while MITT was not required to adhere to OAG recommendations, it was decided that alignment would be best practice, therefore some of MITT's policies have been updated accordingly. | President/CEO |

6. NEW BUSINESS

- 6.1 Rollout of Strategic Plan President/CEO
R. Karasevich shared that HESA is meeting MITT executive in a kickoff meeting today, which is the start of a series of meetings HESA will schedule to assist MITT in creating a new strategic plan. R. Karasevich noted that additional documents outlining a critical path will be provided in the near future.

7. STRATEGIC/GENERATIVE GOVERNANCE DISCUSSION

- 7.1 None

8. DEPARTMENTAL / OPERATIONAL PRESENTATION

- 8.1 Adult Learning Centres M. Lavallee
M. Lavallee presented on MITT's adult learning centres. Topics included number of learners and centres, overall budget, number of teachers, graduation rates, employment rates, value proposition, student demographics, dual credits for pathways to MITT's post-secondary programs, expanded branding, and future growth.

Action: Candy to post the ALC presentation in Teams.

- 8.2 Advertising Campaign J. Thorsteinson
J. Thorsteinson presented on current projects, omnibus survey results which showed a significant increase in awareness of MITT across the province, campaign objectives, advertising samples, campaign data, and future plans.

Action: Candy to post the advertising campaign presentation in Teams.

9. AGENDA ITEMS FOR NEXT MEETING – MARCH 23, 2021

- 9.1 None

10. IN-CAMERA MEETING

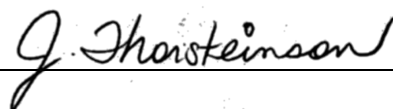
- 10.1 BRD Motion #42/20-21 (K. Webb) **CARRIED**
"That the Governing Board meeting adjourn to Committee of the Whole (In-Camera) at 9:08 a.m."
- 10.2 BRD Motion #43/20-21 (K. Webb) **CARRIED**
"That the Committee of the Whole (In-camera) rise and report at 9:12 a.m."

11. TERMINATION

- 11.1 BRD Motion #44/20-21 (K. Webb) **CARRIED**
"That the Governing Board meeting terminate at 9:12 a.m."



Chair



Board Secretary