



MANITOBA INSTITUTE OF TRADES & TECHNOLOGY

GOVERNING BOARD MEETING MINTUES

APRIL 21, 2020

ZOOM VIDEOCONFERENCE/TELECONFERENCE

3:30PM - 5:30PM

ITEM 1 CALL TO ORDER

A. Establishment of Quorum

Board members participated by video/teleconference conference:	J. Schubert (Chair), J. Fisher (Vice-Chair), R. Brown, A. Jenkyns, C. Payne
Staff in attendance:	R. Karasevich, M. Derro, P. Shonoski, J. Thorsteinson, J. Green
Regrets:	R. Hambley, B. Pooles

Quorum was established and the meeting called to order at 3:32 p.m.

ITEM 2 CONSENT AGENDA BUSINESS

- A. Declaration of Conflicts
- B. Approval of Agenda
- C. Approval of Minutes of March 24, 2020
- D. Approval of Management Report

Motion #15/20 (J. Fisher, R. Brown)

"That the agenda, including consent agenda business, be approved as presented."

CARRIED

ITEM 3 BUSINESS ARISING FROM THE MINUTES

- A. Premiers Mandate letter for Minister of Economic Development and Training, Hon. Ralph Eichler
The Board reviewed the Premiers mandate letter to Minister Ralph Eichler as part of the Provincial/Federal Government Relations Strategy.

Initials:

Chair

Secretary-Treasurer

B. MITT Business Disruption Mitigation Strategy Part 1 –MITT Accumulated Surplus Reallocation

R. Karasevich shared with the board a business proposal to manage MITT’s program needs that would allow MITT to have more flexibility and to manage in demand market-based programs.

P. Shonoski verbally summarized different program scenarios that would identify operational savings of 10%, 20% and 30% and the ways that MITT could manage those proposed savings through a variety of budgetary and workforce measures.

Motion #16/20 (C. Payne, A. Jenkins)

“That the board approve a re-allocation of the accumulated surplus balance of \$4,856,703 as at June 30, 2019 to be designated as follows:

Risk Mitigation - Market Driven Operations	80%	\$ 3,885,362.40
Risk Mitigation - Funded Operations	10%	\$ 485,670
Emergency Infrastructure	10%	\$ 485,670

replacing the current allocation as included in the Analysis of Consolidated Accumulated Surplus schedule in the 18/19 Financial Statements. Further, that the board approve the same percentage allocation of any surplus earned in the 19/20 fiscal year to be reflected in the 19/20 Audited Financial Statements”

CARRIED

ITEM 4 NEW BUSINESS

A. Provincial/Federal Government Relations Strategy

J. Thorsteinson discussed the provincial government relations strategy which highlights MITT’s versatility and ability to support market based programs that will be an asset as part of the COVID economic recovery program.

The Federal Government strategy calls on the federal government to note that our provincial funding should not eliminate us from qualifying for COVID-19 recovery programs such as their wage subsidy program.


B. Economic Impact Draft Report – Acornhill Partners Inc.

The Board reviewed draft report prepared by Acornhill Partners Inc.

The Board is asked to send any feedback or questions to R. Karasevich or J. Thorsteinson by April 24, 2020. A final report will be shared with the board and the Province of Manitoba.

C. MITT Business Disruption Mitigation Strategy Part 2 – *Go Forward Strategy Presentation*

The Board was presented an overview of the impact of COVID-19 on MITT’s short term, long

Initials:  Chair  Secretary-Treasurer

term financial and business impacts. The Board was also presented the recent addition of online learning with the purchase of Brightspace that will support continued learning during the in class learning suspension. The Board was asked to forward any feedback to R. Karasevich or J. Thorsteinson.

ITEM 5 AGENDA ITEMS FOR MAY 26, 2020 BOARD MEETING

- A. Policy Updates
 - i. B-7 Limits on Interaction with Staff
 - ii. B-8 Complaints to the Board or Individual Board Members
- B. In-Camera: President’s Annual Review

ITEM 6 IN-CAMERA MEETING

Motion #17/20 (J. Schubert, J. Fisher)

“That the Governing Board meeting adjourn to committee of the whole (In-Camera) at 4:50 p.m.”

CARRIED

Motion #18/20 (J. Schubert, J. Fisher)

“That the Committee of the Whole (in-camera) rise and report at 5:30 p.m.”

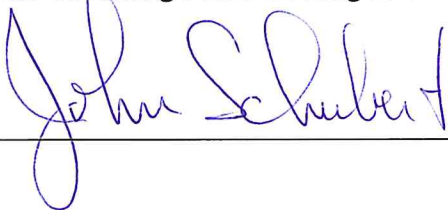
CARRIED

ITEM 7 TERMINATION

Motion #19/20 (J. Schubert, J. Fisher)

“That the Governing Board meeting terminate at 5:30 p.m.”

CARRIED



Chair



Secretary-Treasurer

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