

MANITOBA INSTITUTE OF TRADES AND TECHNOLOGY
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WINNIPEG, MANITOBA R3Y 1G4

AUDITED FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION

June 30, 2020

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Independent auditor's report

To the Governing Board of
Manitoba Institute of Trades and Technology

Opinion

We have audited the consolidated financial statements of Manitoba Institute of Trades and Technology ("the Entity"), which comprise the consolidated statement of financial position as at June 30, 2020, and the consolidated statements of revenue, expenses and accumulated surplus, change in net debt and cash flow for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of Manitoba Institute of Trades and Technology as at June 30, 2020, and its results of revenue, expenses and accumulated surplus, its changes in its net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Entity and the organizations it controls to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The logo for Grant Thornton LLP, featuring the company name in a stylized, cursive script font.

Winnipeg, Canada
October 6, 2020

Chartered Professional Accountants

I hereby certify that the preceding report and the statements and reports referenced herein have been presented to the members of the Governing Board of Manitoba Institute of Trades and Technology.



Chairperson of the Governing Board

October 6, 2020

Date

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

as at June 30

Notes		2020	2019
	Financial Assets		
	Cash and Bank	9,288,969	3,744,825
	Due from - Provincial Government	204,683	304,471
	- Federal Government	678,758	694,451
	- Municipal Government	-	-
	- Other School Divisions	367,349	294,937
	- First Nations	-	-
5	Accounts Receivable	1,618,334	910,016
	Accrued Investment Income	3,483	-
14	Portfolio Investments	<u>10,947,285</u>	<u>10,636,493</u>
		<u>23,108,861</u>	<u>16,585,193</u>
	Liabilities		
4	Overdraft	-	-
	Accounts Payable	969,797	1,214,533
	Accrued Liabilities	695,837	416,135
6	Employee Future Benefits	899,490	790,695
	Accrued Interest Payable	28,196	25,012
	Due to - Provincial Government	-	1,202
	- Federal Government	-	1,007
	- Municipal Government	-	-
	- Other School Divisions	-	-
	- First Nations	-	-
15	Deferred Revenue	13,127,887	10,026,620
7	Borrowings from the Provincial Government	3,757,669	3,297,509
	Other Borrowings	-	-
	School Generated Funds Liability	-	-
		<u>19,478,876</u>	<u>15,772,713</u>
	Net Assets (Debt)	<u>3,629,985</u>	<u>812,480</u>
	Non-Financial Assets		
8	Net Tangible Capital Assets (TCA Schedule)	9,325,695	10,230,774
	Inventories	-	-
	Prepaid Expenses	506,687	244,969
		<u>9,832,382</u>	<u>10,475,743</u>
9	Accumulated Surplus	<u>13,462,367</u>	<u>11,288,223</u>

See accompanying notes to the Financial Statements

**CONSOLIDATED STATEMENT
OF REVENUE, EXPENSES
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

Notes	2020	2019
Revenue		
	10,345,732	10,566,514
	2,003,458	2,298,048
	-	-
	-	-
	2,241,670	2,013,723
	-	-
	18,618,405	18,700,003
	764,353	697,409
	-	-
	159,305	117,199
	<u>34,132,923</u>	<u>34,392,896</u>
Expenses		
	6,493,399	7,188,628
	1,193,714	854,649
	2,642,607	2,787,524
	8,728,381	9,671,237
	6,059,771	5,652,597
	570,136	672,032
	-	-
	4,043,707	4,216,002
10	351,502	377,610
	431,271	441,680
	1,324,180	1,233,932
	-	-
	-	-
	120,111	66,353
	<u>31,958,779</u>	<u>33,162,244</u>
	<u>2,174,144</u>	<u>1,230,652</u>
	<u>0</u>	<u>0</u>
	<u>2,174,144</u>	<u>1,230,652</u>
	11,288,223	10,057,571
	-	-
	-	-
	-	-
	<u>11,288,223</u>	<u>10,057,571</u>
	<u>13,462,367</u>	<u>11,288,223</u>

See accompanying notes to the Financial Statements

CONSOLIDATED STATEMENT OF CHANGE IN NET DEBT

For the Year Ended June 30, 2020

	2020	2019
Net Current Year Surplus (Deficit)	<u>2,174,144</u>	<u>1,230,652</u>
Amortization of Tangible Capital Assets	1,324,180	1,233,932
Acquisition of Tangible Capital Assets	(419,101)	(692,648)
(Gain) / Loss on Disposal of Tangible Capital Assets	-	-
Proceeds on Disposal of Tangible Capital Assets	<u>-</u>	<u>-</u>
	<u>905,079</u>	<u>541,284</u>
Inventories (Increase)/Decrease	-	-
Prepaid Expenses (Increase)/Decrease	<u>(261,718)</u>	<u>(100,941)</u>
	<u>(261,718)</u>	<u>(100,941)</u>
(Increase)/Decrease in Net Debt	<u>2,817,505</u>	<u>1,670,995</u>
Net Debt at Beginning of Year	812,480	(858,515)
Adjustments Other than Tangible Cap. Assets	<u>-</u>	<u>-</u>
	<u>812,480</u>	<u>(858,515)</u>
Net Assets (Debt) at End of Year	<u><u>3,629,985</u></u>	<u><u>812,480</u></u>

CONSOLIDATED STATEMENT OF CASH FLOW

For the Year Ended June 30, 2020

	2020	2019
Operating Transactions		
Net Current Year Surplus (Deficit)	2,174,144	1,230,652
Non-Cash Items Included in Current Year Surplus/(Deficit):		
Amortization of Tangible Capital Assets	1,324,180	1,233,932
(Gain)/Loss on Disposal of Tangible Capital Assets	-	-
Employee Future Benefits Increase/(Decrease)	108,795	(79,767)
Due from Other Organizations (Increase)/Decrease	43,069	(111,516)
Accounts Receivable & Accrued Income (Increase)/Decrease	(711,801)	(146,366)
Inventories and Prepaid Expenses - (Increase)/Decrease	(261,718)	(100,941)
Due to Other Organizations Increase/(Decrease)	(2,209)	(3,718)
Accounts Payable & Accrued Liabilities Increase/(Decrease)	38,150	97,795
Deferred Revenue Increase/(Decrease)	3,101,267	772,493
School Generated Funds Liability Increase/(Decrease)	-	-
Adjustments Other than Tangible Cap. Assets	-	-
Cash Provided by (Applied to) Operating Transactions	<u>5,813,877</u>	<u>2,892,564</u>
Capital Transactions		
Acquisition of Tangible Capital Assets	(419,101)	(692,648)
Proceeds on Disposal of Tangible Capital Assets	-	-
Cash Provided by (Applied to) Capital Transactions	<u>(419,101)</u>	<u>(692,648)</u>
Investing Transactions		
Portfolio Investments (Increase)/Decrease	(310,792)	(4,116,414)
Cash Provided by (Applied to) Investing Transactions	<u>(310,792)</u>	<u>(4,116,414)</u>
Financing Transactions		
Borrowings from the Provincial Government Increase/(Decrease)	460,160	(313,199)
Other Borrowings Increase/(Decrease)	-	(221,406)
Cash Provided by (Applied to) Financing Transactions	<u>460,160</u>	<u>(534,605)</u>
Cash and Bank / Overdraft (Increase)/Decrease	5,544,144	(2,451,103)
Cash and Bank (Overdraft) at Beginning of Year	<u>3,744,825</u>	<u>6,195,928</u>
Cash and Bank (Overdraft) at End of Year	<u><u>9,288,969</u></u>	<u><u>3,744,825</u></u>

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements
June 30, 2020

1. Nature of organization and economic dependence

The Manitoba Institute of Trades and Technology (the Institute) is a public body that provides vocational training to adults and secondary students. The Institute is funded primarily by market revenues, followed by the Province of Manitoba. The Pembina Trails School Division contributed \$1,111,095 (previous year \$1,078,733) to the revenue recorded in 'Other School Division Revenue' on page 10: Operating Fund – Revenue Detail.

The Province of Manitoba is the largest single funder. Without this funding, continued operation of the Institute and adherence to its legislative mandate would not be possible.

The Institute is exempt from income tax.

2. Significant accounting policies

Basis of Accounting

The consolidated financial statements have been prepared by management in accordance with Canadian generally accepted accounting principles established by PSAB of the Chartered Professional Accountants of Canada (CPA).

Reporting Entity and Consolidation

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the operating fund, capital fund, and special purpose fund of the Institute. The Institute reporting entity includes funds associated with the SWTC Scholarship / Trust Fund controlled by the Institute.

All inter-fund accounts and transactions are eliminated upon consolidation.

Fund accounting

The fund method of accounting is employed by the Institute to record financial transactions in separate funds as defined by Financial Reporting and Accounting in Manitoba Education (FRAME) in accordance with the purpose for which the funds have been created.

The Operating Fund is maintained to record all the day to day operating revenues and expenses. The Capital Fund is used to account for the acquisition, amortization, disposal and financing of capital assets. The Special Purpose Fund is used to account for school generated funds and charitable foundations controlled by the Institute.

School generated funds

School generated funds are moneys raised by the school, or under the auspices of the school, through extra-curricular activities for the sole use of the school that the principal of each school, subject to the rules of the school board, may raise, hold, administer and expend for the purposes of the school.

Only revenue and expenses of school generated funds controlled by the Institute are included in the Consolidated Statement of Revenue, Expenses and Accumulated Surplus. To be deemed as controlled, a school must have the unilateral authority to make the decisions as to when, how and on what the funds are to be spent.

Period end cash balances of all school generated funds are included in the Consolidated Statement of Financial Position. The uncontrolled portion of this amount is reflected in the School Generated Funds Liability account. Examples of uncontrolled school generated funds are parent council funds, other parent group funds, student council funds and travel club funds. Revenues and expenses of uncontrolled school generated funds are not included in the consolidated financial statements.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and balances with banks. Portfolio investments include Guaranteed Investment Certificates and a savings account.

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements
June 30, 2020

2. Significant accounting policies (continued)

Revenue recognition and deferred revenue

The Institute follows the deferral method of accounting for restricted revenues. Revenues that are restricted by legislation, regulation or agreement and not available for use are deferred on the consolidated statement of financial position. The revenue is recognized in the year in which it is used for the specified purpose. Unrestricted revenues are recognized when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government transfers, including legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made. Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the delivery of certain programs and services or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

Other revenue, primarily from Private organizations and individuals, are recognized upon performance of the service and when collectability is reasonably assured. Deferred revenue will be recognized if the tuition fees have been invoiced but not yet earned or if student deposits for future program intakes have been received.

Tangible capital assets

Tangible capital assets are non-financial assets that are used by the Institute to provide services to the public and have an economic life beyond one fiscal year. Tangible capital assets include land, buildings, buses, other vehicles, furniture and equipment, computers, capital leases, leasehold improvements, and assets under construction.

To be classified as tangible capital assets, each asset other than land must individually meet the capitalization threshold for its class as prescribed by FRAME.

<u>Asset Description</u>	<u>Capitalization Threshold</u>	<u>Estimated Useful Life</u>
Land improvements	\$ 25,000	10 years
Buildings – bricks, mortar and steel	25,000	40 years
Buildings – wood frame	25,000	25 years
School buses	20,000	10 years
Vehicles	10,000	5 years
Equipment	10,000	5 years
Network infrastructure	25,000	10 years
Computer hardware, servers and peripherals	5,000	4 years
Computer software	10,000	4 years
Furniture and fixtures	5,000	10 years
Leasehold improvements	25,000	Over term of lease

Grouping of assets is not permitted except for computer work stations.

With the exception of land, donated capital assets and capital leases, all tangible capital assets, are recorded at historical cost, which includes purchase price, installation costs and other costs incurred to put the asset into service.

Buildings are recorded at historical cost when known. For buildings acquired prior to June 30, 2005 where the actual cost was not known, the replacement value for insurance purposes as at June 30, 2005 was regressed to the date of acquisition using a regression index based on Southam and CanaData construction cost indices.

All land acquired prior to June 30, 2006 has been valued by the Crown Lands and Property Agency.

Capital leases are recorded at the present value of the minimum lease payments excluding executor costs (e.g. insurance, maintenance costs, etc.). The discount rate used to determine the present value of the lease payments is the lower of the Institute's rate for incremental borrowing or the interest rate implicit in the lease.

All tangible capital assets, except for land, capital leases, and assets under construction, are amortized on a straight-line basis over their estimated useful lives as prescribed by FRAME. Land is not amortized.

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements

June 30, 2020

2. Significant accounting policies (continued)

One-half of the annual amortization is charged in the year of acquisition and in the year of disposal if not fully amortized.

Assets under construction are not amortized until the date of substantial completion. Interest on funds used to finance school buildings under construction is capitalized for the periods preceding the date of substantial completion.

Employee future benefits

The Province of Manitoba pays the employer portion of the Teachers' Retirement Allowances Fund (TRAF), the pension plan for all certified teachers of the Institute. The Institute does not contribute to TRAF, and no costs relating to this plan are included in the Institute's financial statements.

The Institute does provide retirement benefits to non-certified personnel and other future benefits to its employees. These benefits include vacation and accumulated sick leave days. The Institute adopts the following policies with respect to accounting for these employee future benefits:

(i) Defined contribution / insured benefit plans

The Retirement Plan offered to non-certified staff is a money-purchase plan administered by the Manitoba Association of School Trustees (MAST). The plan requires the Institute to make a specific fixed contribution each period. The Institute does not assume any actuarial or investment risk in the future, nor responsibility to make further contributions.

(ii) Vacation Days

Non-certified permanent personnel accrue vacation entitlement for service in accordance with Institute policy. General practice is that most days are accumulated through the period July 1- June 30. The unused entitlement balance is recorded as a liability at year end.

Permanent certified personnel do not earn vacation entitlement, however they are paid over 12 months for services performed over ten months. The amount to be paid in July and August for the prior service year is set up as a liability at year end.

(iii) Accumulated Sick Days

The Institute offers sick leave to its employees which do not vest, but accumulate for use by the employee beyond the current period. For non-vesting accumulating sick days, the benefit costs are recognized, if deemed material, based on a projection of expected future utilization of sick time, discounted using net present value techniques. The total accrued benefit obligation is recorded as a liability at year end.

Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

3. Financial instruments

Measurement

Financial instruments are classified into one of the two measurement categories: (a) fair value; or (b) cost or amortized cost.

The Institute records its financial assets at cost, which include cash and bank, short term investments, due from government and accounts receivable. The Institute also records its financial liabilities at cost which include overdraft, accounts payable, accrued liabilities, employee future benefits, due to government, deferred revenue, debenture debt and other borrowings.

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements
June 30, 2020

3. Financial instruments (continued)

Gains and losses on financial instruments measured at fair value are recorded in accumulated surplus as re-measurement gains and losses until realized. Upon disposition of the financial instruments, the cumulative re-measurement gains and losses are reclassified to the consolidated statement of operations. Gains and losses on financial instruments measured at cost or amortized cost are recognized in the consolidated statement of operations in the period the gain or loss occurs.

The Institute did not incur any re-measurement gains and losses during the year (previous year \$nil).

Financial risk management

The Institute has exposure to the following risks from its financial instruments: credit risk and interest rate risk.

Credit risk

Credit risk is the risk that one party to a financial instrument fails to discharge an obligation and causes financial loss to another party. Financial instruments which potentially subject the Institute to credit risks consists principally of accounts receivable.

Due from government: The Institute is not exposed to significant credit risk as the balance is due from federal and provincial governments and other school divisions and payment in full is typically collected when it is due.

Accounts receivables: The Institute is not exposed to significant credit risk as the balance is due from a large client base and payment in full is typically collected when it is due. The Institute manages this credit risk through close monitoring of overdue accounts.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The interest rate exposure relates to debenture debt and short term investments.

The interest rate risk on debenture debt is considered to be low because of their fixed interest rates. The interest rate risk on short term investments is considered low because of their short term nature.

4. Overdraft

The Institute has an authorized demand facility with the TD Bank of Canada of \$1,000,000 (previous year \$1,000,000) by way of overdraft and loan and is repayable on demand at TD Prime (interest is paid monthly in arrears).

5. Accounts receivable

Accounts receivable includes amounts owing on student accounts and from commercial customers.

	<u>2020</u>	<u>2019</u>
Student receivables, net	\$ 1,115,872	\$ 649,642
Commercial receivables	<u>502,462</u>	<u>260,374</u>
	<u>\$ 1,618,334</u>	<u>\$ 910,016</u>

Included in student receivables is an allowance for doubtful accounts of \$180,865 (previous year \$162,052).

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements
June 30, 2020

6. Employee future benefits

Employee future benefits are benefits earned by employees in the current period, but will not be paid out until future periods.

The Institute sponsors one defined contribution benefit pension plan that is provided to all non-certified employees. The defined contribution insured plan requires eligible employees to contribute a percentage of their earnings based on their age at the start of each calendar year. Employees contribute from a low of 10.65% to a high of 12.65% less their contribution to the Canada Pension Plan. As of January 2019, those employees contributing to MAST pension plans had the requirement for contributions reduced to 8%. The Institute contributions equal the employee contributions to the plan. No pension liability is included in the financial statements other than late payment interest owing for the period.

Long term disability benefits are covered by a defined contribution / insured plan. The costs of salary compensation paid to employees on long-term disability leave are fully insured and are not included in the financial statements.

Non-vested accumulated sick leave benefits are measured using net present value techniques on the expected future utilization of excess of sick benefits used over earned per year, to maximum entitlement. The impact of the estimated non-vested sick leave benefit cost for 2019-2020 is \$nil (previous year \$nil).

7. Debenture debt

The debenture debt of the Institute is in the form of twenty-year debentures payable, principal and interest, in twenty equal yearly instalments and maturing at various dates from 2024 to 2040. Payment of principal and interest is funded entirely by grants from the Province of Manitoba, except for debenture debt on three self-funded capital projects which mature at various dates from 2019 to 2032. The debentures carry interest rates that range from 3.005% to 6.125%. Debenture interest expense payable as at June 30th, is accrued and recorded in Accrued Interest Payable, and a grant in an amount equal to the interest accrued on provincially funded debentures is recorded in Due from the Provincial Government. The debenture principal and interest repayments in the next five years are:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 259,175	\$ 156,224	\$ 415,399
2022	270,720	144,679	415,399
2023	282,800	132,599	415,399
2024	295,441	119,958	415,399
2025	<u>308,669</u>	<u>106,730</u>	<u>415,399</u>
	<u>\$ 1,416,805</u>	<u>\$ 660,190</u>	<u>\$2,076,995</u>

8. Tangible capital assets

The Schedule of Tangible Capital Assets (TCA), page 23 of the audited financial statements, provides a breakdown of cost, accumulated amortization and net book value by class.

	<u>Gross Amount</u>	<u>Accumulated Amortization</u>	<u>2020 Net Book Value</u>	<u>2019 Net Book Value</u>
Owned-tangible capital assets	\$ 23,257,993	\$ 13,932,298	\$ 9,325,695	\$ 10,230,774
Capital leases	-	-	-	-
	<u>\$ 23,257,993</u>	<u>\$ 13,932,298</u>	<u>\$ 9,325,695</u>	<u>\$ 10,230,774</u>

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements
June 30, 2020

9. Accumulated surplus

The consolidated accumulated surplus is comprised of the following:

	<u>2020</u>	2019
Operating Fund		
Designated Surplus	\$ 8,243,575	\$ 4,856,703
Non-vested Sick Leave	(42,458)	(42,458)
Undesignated Surplus	<u>-</u>	<u>-</u>
	<u>8,201,117</u>	<u>4,814,245</u>
Capital Fund		
Reserve Accounts	-	-
Equity in Tangible Capital Assets	<u>4,990,412</u>	<u>6,242,334</u>
	<u>4,990,412</u>	<u>6,242,334</u>
Special Purpose Fund		
School Generated Funds	-	-
Other Special Purpose Funds	<u>270,838</u>	<u>231,644</u>
	<u>270,838</u>	<u>231,644</u>
Total Accumulated Surplus	<u>\$13,462,367</u>	<u>\$11,288,223</u>

Designated Surplus under the Operating Fund represents internally restricted amounts appropriated by the board or, in the case of school budget carryovers, by board policy. See page 5 of the audited financial statements for a breakdown of the Designated Surplus.

	<u>2020</u>	2019
Board approved appropriation by motion	\$ 8,201,117	\$ 4,856,703
Designated surplus	<u>\$ 8,201,117</u>	<u>\$ 4,856,703</u>

School Generated Funds and Other Special Purpose Funds are externally restricted moneys for school use.

	<u>2020</u>	2019
Foundation-Scholarship	<u>\$ 270,838</u>	<u>\$ 231,644</u>
Other Special Purpose Funds	<u>\$ 270,838</u>	<u>\$ 231,644</u>

10. Interest received and paid

The Institute received interest during the year of \$ 339,078 (previous year \$304,326); interest paid during the year was \$ 351,502 (previous year \$377,609).

Interest expense is included in Fiscal and is comprised of the following

	<u>2020</u>	2019
Operating Fund		
Fiscal-short term loan, interest and bank charges	\$ 205,888	\$ 192,525
Capital Fund		
Debenture debt interest	145,614	159,467
Other interest	<u>-</u>	<u>25,617</u>
	<u>\$ 351,502</u>	<u>\$ 377,609</u>

The accrual portion of debenture debt interest expense of \$28,196 (previous year \$25,012) included under the Capital Fund-Debenture debt interest is offset by an accrual of the debt servicing grant from the Province of Manitoba.

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements
June 30, 2020

11. Expenses by object

Expenses in the consolidated statement of revenue, expenses and accumulated surplus are reported by function as defined by FRAME. Below is the detail of expenses by object:

	<u>Actual</u> <u>2020</u>	<u>Budget</u> <u>2020</u>	<u>Actual</u> <u>2019</u>
Salaries	\$ 19,053,051	\$ 20,185,208	\$ 18,465,917
Employees benefits & allowances	2,146,121	2,063,471	2,012,463
Services	6,338,169	7,628,237	7,020,827
Supplies, materials & minor equipment	1,997,313	2,723,817	3,288,353
Interest	205,889	180,000	192,526
Bad debts	20,194	-	41,766
Payroll tax	411,077	430,675	399,914
Amortization	1,324,180	-	1,233,932
Other capital items	145,613	-	185,084
School generated funds	-	-	-
Other special purpose funds	120,111	-	66,353
Transfers	<u>197,061</u>	<u> </u>	<u>255,109</u>
	<u>\$ 31,958,779</u>	<u>\$ 33,211,408</u>	<u>\$ 33,162,244</u>

12. Contractual obligations

The Institute has entered into an operating lease agreements for certain properties and equipment used in operations with lease terms ending at various dates from 2020 to 2027. Under the terms of these lease agreements, minimum lease payments, excluding variable rent and charges, in each of the next five years are as follows:

2021	1,498,561
2022	1,355,518
2023	1,169,323
2024	1,164,194
2025	<u>1,164,194</u>
	<u>\$ 6,351,790</u>

13. Other borrowings

The Institute has no additional borrowings. The capital leases were fully paid during the year.

14. Portfolio investments

Portfolio investments include guaranteed investment certificates, and a savings account bearing interest at 1.10% (2019: 2.450%). The guaranteed investment certificates mature at various dates from October 2018 to May 2021. These investments bear interest of 1.90% (2019: 1.65% to 1.75%).

	<u>2020</u>	<u>2019</u>
Steinbach Credit Union – Savings account	\$ 7,647,911	\$ 7,458,368
North Winnipeg Credit Union – GIC	3,206,391	3,085,142
TD Direct Investing Account	<u>92,983</u>	<u>92,983</u>
	<u>\$10,947,285</u>	<u>\$10,636,493</u>

Manitoba Institute of Trades and Technology

Notes to Consolidated Financial Statements
June 30, 2020

15. Deferred revenue

Deferred revenue includes tuition fees invoiced but not yet earned, student deposits for future program intakes, leasehold incentives received from landlords of leased facilities and any other receipt of proceeds for services or products to be delivered in future periods. These revenues will be recognized in that future period when the courses, service or products are provided. Deferred leasehold incentives will be realized at a rate consistent with the amortization of the related leasehold improvements.

	<u>2020</u>	<u>2019</u>
Deferred tuition revenue	\$ 5,096,804	\$ 4,623,613
Student deposits	7,397,606	4,901,352
Deferred leasehold incentives	333,568	437,753
Other deferred revenues	<u>299,909</u>	<u>63,902</u>
	<u>\$13,127,887</u>	<u>\$10,026,620</u>

16. Impacts of COVID-19

Since March 2020, the spread of COVID-19 has severely impacted many local economies around the globe. In many countries, including Canada, businesses were forced to cease or limit operations for long periods of time. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced great volatility and a significant weakening. Governments and central banks have responded with monetary and fiscal interventions to stabilize economic conditions.

MITT proactively activated its Emergency Response with a focus on student success and safety for the entire MITT community while ensuring economic continuity and absolute compliance with public health directives. MITT continued close contact with public health and education officials and partners at all levels to ensure the best possible response individually and for the Province. With in-class learning suspended MITT moved learning and work on-line in mid-March. Learning and work continued as did the safety and business continuity response.

MITT began welcoming students back starting slowly in early June and leading to summer intensive programs targeting specific prior intakes, which were most dependent on hands-on learning. MITT implemented a 4 color-coded response system in June and launched resources for staff and students, which we also shared with our educational partners.

MITT responded to the economic challenge by severe expenditure management measures starting early in 2020 and continuing through the 2020/21 year. Difficult decisions were made with staffing adjustments which included use of the Federal Work Share Program at the same time as investments in online learning and work as well as COVID safety were made. MITT has also taken a layered approach to the improvement of the physical environment, has upgraded and is exploring further HVAC and ventilation improvements.

MITT reviewed program offerings, adding sections where possible, focusing on those most amenable to a blended learning approach and improving the on-line experience. Management and staff reviewed student policies and communications to ensure competitiveness and maximize opportunities and held focused events around improvement of the student experience. Throughout this process, we have continued to implement new industry driven COVID-19 response programming, supporting diverse sectors such as Film and IT with just-in-time training even with the restrictions imposed by the pandemic.

OPERATING FUND SCHEDULE OF FINANCIAL POSITION

as at June 30

	2020	2019
Financial Assets		
Cash and Bank	8,764,480	3,224,317
Due from		
- Provincial Government	181,753	285,122
- Federal Government	678,758	694,451
- Municipal Government	-	-
- Other School Divisions	367,349	294,937
- First Nations	-	-
- Other Funds	589,120	629,365
Accounts Receivable	1,618,111	910,016
Accrued Investment Income	-	-
Portfolio Investments	10,854,302	10,543,510
	<u>23,053,873</u>	<u>16,581,718</u>
Liabilities		
Overdraft	-	-
Accounts Payable	969,797	1,214,533
Accrued Liabilities	695,837	416,135
Employee Future Benefits	899,490	790,695
Accrued Interest Payable	-	-
Due to		
- Provincial Government		1,202
- Federal Government		1,007
- Municipal Government	-	-
- Other School Divisions	-	-
- First Nations	-	-
- Capital Fund	-	-
Deferred Revenue	12,794,319	9,588,868
Other Borrowings	-	-
	<u>15,359,443</u>	<u>12,012,440</u>
Net Financial Assets (Net Debt)	<u>7,694,430</u>	<u>4,569,278</u>
Non-Financial Assets		
Inventories	-	-
Prepaid Expenses	506,687	244,969
	<u>506,687</u>	<u>244,969</u>
Accumulated Surplus (Deficit)	<u>8,201,117</u>	<u>4,814,247</u>

**OPERATING FUND
SCHEDULE OF REVENUE, EXPENSES
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

	2020 Actual	2020 Budget	2019 Actual
Revenue			
Provincial Government - Core	10,235,332	10,174,453	10,413,227
Federal Government	2,003,458	2,323,603	2,298,048
Municipal Government - Property Tax	-	-	-
- Other	-	-	-
Other School Divisions	2,241,670	2,227,907	2,013,723
First Nations	-	-	-
Private Organizations and Individuals	18,618,405	17,968,967	18,700,003
Other Sources	652,298	965,776	603,221
	<u>33,751,163</u>	<u>33,660,706</u>	<u>34,028,222</u>
Expenses			
Regular Instruction	6,493,399	6,576,701	7,188,628
Student Support Services	1,193,714	920,873	854,649
Adult Learning Centres	2,642,607	2,793,338	2,787,524
Community Education and Services	8,728,381	10,582,774	9,671,237
Divisional Administration	6,059,771	6,754,708	5,652,597
Instructional and Other Support Services	570,136	950,617	672,032
Transportation of Pupils	-	-	-
Operations and Maintenance	4,043,707	4,021,722	4,216,002
Fiscal	637,159	610,675	634,206
	<u>30,368,874</u>	<u>33,211,408</u>	<u>31,676,875</u>
Current Year Surplus (Deficit) before Non-vested Sick L	<u>3,382,289</u>	<u>449,298</u>	<u>2,351,347</u>
Less: Non-vested Sick Leave Expense (Recovery)			<u>-</u>
Current Year Surplus (Deficit) after Non-vested Sick Le	<u>3,382,289</u>	<u>449,298</u>	<u>2,351,347</u>
Net Transfers from (to) Capital Fund	4,583	(449,298)	(829,187)
Transfers from Special Purpose Funds	<u>-</u>		<u>-</u>
Net Current Year Surplus (Deficit)	<u>3,386,872</u>	<u>0</u>	<u>1,522,160</u>
Opening Accumulated Surplus (Deficit)	4,814,245		3,292,085
Adjustments: <u>Liabilty for Contaminated Sites</u>	<u>-</u>		<u>-</u>
	<u>-</u>		<u>-</u>
<u>Non-vested sick leave - prior years</u>	<u>-</u>		<u>-</u>
Opening Accumulated Surplus (Deficit), as adjusted	<u>4,814,245</u>		<u>3,292,085</u>
Closing Accumulated Surplus (Deficit)	<u><u>8,201,117</u></u>		<u><u>4,814,245</u></u>

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA

For the Year Ended June 30, 2020

Funding of Schools Program

Base Support			
Instructional Support	-		
Additional Instructional Support for Small Schools	-		
Sparsity	-		
Curricular Materials	-		
Information Technology	-		
Library Services	-		
Student Services	-		
Counselling and Guidance	-		
Professional Development	-		
Physical Education	-		
Occupancy	-		
			0
Categorical Support			
Transportation	-		
Board and Room	-		
Special Needs: Coordinator/Clinician	-		
Special Needs: Level 2	-		
Special Needs: Level 3	-		
Senior Years Technology Education	-		
English as an Additional Language	-		
Indigenous Academic Achievement (including BSSIP)	-		
Indigenous and International Languages	-		
French Language Education	-		
Small Schools	-		
Enrolment Change Support	-		
Northern Allowance	-		
Early Childhood Development Initiative	-		
Literacy and Numeracy	-		
Education for Sustainable Development	-		
			0
Equalization			-
Additional Equalization			-
Adjustment for Days Closed			-
Formula Guarantee			-
Other Program Support			
School Buildings Support: "D" Projects	-		
Technology Education Equipment Replacement	-		
Skills Strategy Equipment Enhancement	-		
Other Minor Capital Support	-		
Prior Year Support			
Finalization of Previous Year Support	-		
Curricular Materials	-		
School Buildings Support: "D" Projects	-		
Technology Education Equipment	-		
			0
			0
			0

OPERATING FUND - REVENUE DETAIL NON-PROVINCIAL GOVERNMENT SOURCES

For the Year Ended June 30, 2020

Federal Government			
Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		1,760,629	
Other:	<u>Indigenous and Northern Affairs Canada</u>	242,829	
			2,003,458
Municipal Government			
Special Requirement			
Less: Education Property Tax Credit	0		
Less: Tax Incentive Grant	<u>0</u>	0	
Other:		-	0
Other School Divisions			
Tuition Fees		-	
Transfer Fees		-	
Residual Fees		-	
Transportation of Pupils		-	
Other:	<u>PTSD</u>	1,111,095	
	<u>DSFM</u>	693,819	
	<u>Other Partnerships</u>	436,756	2,241,670
First Nations			
Tuition Fees		-	
Transportation of Pupils		-	
Other:		-	
			0
Private Organizations and Individuals (Includes GBE's)			
Regular Tuition		2,119,929	
International Tuition		13,765,899	
Continuing Education		138,908	
Other Tuition:		-	
Food Service		181,695	
Government Business Enterprises (GBE's)		-	
Other:	<u>Vending and Testing</u>	7,789	
	<u>Program Generated Revenues</u>	38,706	
	<u>Admin Fees</u>	2,365,479	
			18,618,405
Other Sources			
Interest		339,078	
Donations		-	
Other:	<u>Parking</u>	115,923	
	<u>Rentals</u>	197,297	
			652,298
TOTAL NON-PROVINCIAL GOVERNMENT REVENUE			<u><u>23,515,831</u></u>

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

For the Year Ended June 30

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2020	2019
	Regular Instruction	Student Support Services	Adult Learning Centres	Education and Services	Divisional Administration	Instructional and Other Support Services	Transportation of Pupils	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	4,929,708	915,067	1,853,036	5,927,399	3,843,348	434,233	-	1,150,260		19,053,051	18,465,917
Employees Benefits and Allowances	486,404	137,829	116,052	619,770	532,550	65,984	-	187,532		2,146,121	2,012,463
Services	237,666	87,119	427,143	1,653,258	1,475,371	63,171	-	2,394,441		6,338,169	7,020,827
Supplies, Materials and Minor Equipment	839,621	53,699	49,315	527,954	208,502	6,748	-	311,474		1,997,313	3,288,353
Interest and Bank Charges									205,888	205,888	192,526
Bad Debt Expense									20,194	20,194	41,766
Transfers	-	-	197,061	-	-	-	-	-	(PAYROLL TAX) 411,077	608,138	655,023
TOTALS	6,493,399	1,193,714	2,642,607	8,728,381	6,059,771	570,136	0	4,043,707	637,159	30,368,874	31,676,875

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100
For the Year Ended June 30, 2020

REGULAR INSTRUCTION CODE OBJECT \ PROGRAM	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
3XX SALARIES							
320 Executive, Managerial and Supervisory	475,889						475,889
330 Instructional - Teaching		350,152				2,622,772	2,972,924
350 Instructional - Other		5,244				386,992	392,236
360 Technical, Specialized and Service	482,060					231,878	713,938
370 Secretarial, Clerical and Other	360,754						360,754
390 Information Technology	13,967						13,967
Total Salaries	1,332,670	355,396	0	0	0	3,241,642	4,929,708
4XX EMPLOYEES BENEFITS AND ALLOWANCES	179,356	40,607				266,441	486,404
5-6XX SERVICES							
510 Professional, Technical and Specialized	25,122	522				87,910	113,554
520 Communications	8,174	640				1,378	10,192
540 Travel and Meetings	1,520	1,616				3,391	6,527
560 Tuition							0
570 Printing and Binding	97	0				751	848
580 Insurance and Bond Premiums						298	298
590 Maintenance and Repair Services		241				60,636	60,877
610 Rentals							0
630 Advertising		322					322
640 Dues and Fees						4,993	4,993
650 Professional and Staff Development	23,393						23,393
680 Information Technology Services	7,382	6,447				2,833	16,662
Total Services	65,688	9,788	0	0	0	162,190	237,666
7XX SUPPLIES, MATERIALS AND MINOR EQUIPMENT							
710 Supplies	8,271	14,682				501,054	524,007
740 Curricular and Media Materials	5,681	28,093				180,085	213,859
760 Minor Equipment	1,562	693				49,270	51,525
780 Information Technology Equipment	10,473	5,204				34,553	50,230
Total Supplies, Materials and Minor Equipment	25,987	48,672	0	0	0	764,962	839,621
96X-99 TRANSFERS							
960 School Divisions							0
980 Organizations and Individuals							0
Total Transfers	0	0	0	0	0	0	0
TOTALS	1,603,701	454,463	0	0	0	4,435,235	6,493,399

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

For the Year Ended June 30, 2020

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
		ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory						189,744	189,744
330	Instructional - Teaching							0
350	Instructional - Other							0
360	Technical, Specialized and Service						681,669	681,669
370	Secretarial, Clerical and Other						43,654	43,654
380	Clinician							0
390	Information Technology							0
	Total Salaries	0	0	0	0	0	915,067	915,067
4XX	EMPLOYEES BENEFITS AND ALLOWANCES				4,732		133,097	137,829
5-6XX	SERVICES							
510	Professional, Technical and Specialized				3,721		25,041	28,762
520	Communications						4,091	4,091
540	Travel and Meetings				13		17,846	17,859
560	Tuition							0
570	Printing and Binding				50		15,439	15,489
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals							0
630	Advertising						10,691	10,691
640	Dues and Fees						5,186	5,186
650	Professional and Staff Development						3,896	3,896
680	Information Technology Services						1,145	1,145
	Total Services	0	0	0	3,784	0	83,335	87,119
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT							
710	Supplies				275		29,072	29,347
740	Curricular and Media Materials				0		990	990
760	Minor Equipment				1,141		11,328	12,469
780	Information Technology Equipment						10,893	10,893
	Total Supplies, Materials and Minor Equipment	0	0	0	1,416	0	52,283	53,699
96X-99	TRANSFERS							
960	School Divisions							0
980	Organizations and Individuals							0
	Total Transfers	0	0	0	0			0
TOTALS		0	0	0	9,932	0	1,183,782	1,193,714

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

For the Year Ended June 30, 2020

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory	265,826		265,826
330	Instructional - Teaching		1,362,029	1,362,029
350	Instructional - Other		2,775	2,775
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other	218,378	4,028	222,406
390	Information Technology			0
	Total Salaries	484,204	1,368,832	1,853,036
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	44,757	71,295	116,052
5-6XX	SERVICES			
510	Professional, Technical and Specialized	9,990	84,346	94,336
520	Communications	10,190		10,190
530	Utility Services	16,792		16,792
540	Travel and Meetings	1,427	216	1,643
560	Tuition			0
570	Printing and Binding	2,772		2,772
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services	3,722	13,501	17,223
610	Rentals	263,825	0	263,825
620	Property Taxes			0
630	Advertising	7,434		7,434
640	Dues and Fees	30		30
650	Professional and Staff Development	2,985		2,985
680	Information Technology Services	9,913		9,913
	Total Services	329,080	98,063	427,143
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT			
710	Supplies	10,375	5,804	16,179
740	Curricular and Media Materials	40	3,594	3,634
760	Minor Equipment	3,900	0	3,900
780	Information Technology Equipment	21,049	4,553	25,602
	Total Supplies, Materials and Minor Equipment	35,364	13,951	49,315
96X-99	TRANSFERS			
960	School Divisions			0
980	Organizations and Individuals	197,061		197,061
999	Recharge			0
	Total Transfers	197,061	0	197,061
	TOTALS	1,090,466	1,552,141	2,642,607

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

For the Year Ended June 30, 2020

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX	SALARIES					
320	Executive, Managerial and Supervisory		74,704	592,492		667,196
330	Instructional - Teaching		932,228	3,174,861		4,107,089
350	Instructional - Other		0	135,637		135,637
360	Technical, Specialized and Service		372,020	468,251		840,271
370	Secretarial, Clerical and Other		117,442	59,764		177,206
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	1,496,394	4,431,005	0	5,927,399
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		160,864	458,906		619,770
5-6XX	SERVICES					
510	Professional, Technical and Specialized		7,778	1,043,099		1,050,877
520	Communications		4,815	15,230		20,045
540	Travel and Meetings		408	191,278		191,686
570	Printing and Binding		340	35,827		36,167
580	Insurance and Bond Premiums		0	143		143
590	Maintenance and Repair Services		2,603	2,787		5,390
610	Rentals		208,234	70,046		278,280
630	Advertising		0	12,075		12,075
640	Dues and Fees		200	19,368		19,568
650	Professional and Staff Development		5,367	27,807		33,174
680	Information Technology Services		0	5,853		5,853
	Total Services	0	229,745	1,423,513	0	1,653,258
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT					
710	Supplies		19,077	99,807		118,884
740	Curricular and Media Materials		5,699	373,516		379,215
760	Minor Equipment		0	14,602		14,602
780	Information Technology Equipment		1,536	13,717		15,253
	Total Supplies, Materials and Minor Equipment	0	26,312	501,642	0	527,954
96X-99	TRANSFERS					
980	Organizations and Individuals					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
	TOTALS	0	1,913,315	6,815,066	0	8,728,381

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

For the Year Ended June 30, 2020

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	14,460				14,460
320	Executive, Managerial and Supervisory		214,003	903,216	467,277	1,584,496
360	Technical, Specialized and Service			653,806	291,423	945,229
370	Secretarial, Clerical and Other		73,234	342,716	468,809	884,759
390	Information Technology				414,404	414,404
	Total Salaries	14,460	287,237	1,899,738	1,641,913	3,843,348
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	320	30,821	270,520	230,889	532,550
5-6XX	SERVICES					
510	Professional, Technical and Specialized	30,790	43,436	275,979	38,031	388,236
520	Communications	235	4,194	30,672	19,289	54,390
540	Travel and Meetings	1,881	10,138	37,632	2,179	51,830
570	Printing and Binding	13	0	17,894	11,519	29,426
580	Insurance and Bond Premiums	0	0	38,401	0	38,401
590	Maintenance and Repair Services	0	0	212	877	1,089
610	Rentals	0	0	0	738	738
630	Advertising	0	0	356,534	0	356,534
640	Dues and Fees	0	579	69,761	5,496	75,836
650	Professional and Staff Development	20,759	12,105	40,423	10,207	83,494
680	Information Technology Services	112	122	240,829	154,334	395,397
	Total Services	53,790	70,574	1,108,337	242,670	1,475,371
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT					
710	Supplies	1,332	1,854	64,993	9,239	77,418
740	Curricular and Media Materials	0	207	1,422	7,992	9,621
760	Minor Equipment	0	0	51,418	2,448	53,866
780	Information Technology Equipment	0	0	8,264	59,333	67,597
	Total Supplies, Materials and Minor Equipment	1,332	2,061	126,097	79,012	208,502
96X-99	TRANSFERS					
960	School Divisions					0
980	Organizations and Individuals					0
999	Recharge					0
	Total Transfers	0	0	0		0
	TOTALS	69,902	390,693	3,404,692	2,194,484	6,059,771

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

For the Year Ended June 30, 2020

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory		138,813				138,813
330	Instructional - Teaching						0
350	Instructional - Other						0
360	Technical, Specialized and Service		212,594				212,594
370	Secretarial, Clerical and Other		82,826				82,826
390	Information Technology						0
	Total Salaries	0	434,233	0	0	0	434,233
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		65,984				65,984
5-6XX	SERVICES						
510	Professional, Technical and Specialized		32,055				32,055
520	Communications		1,223				1,223
540	Travel and Meetings		2,270			35	2,305
560	Tuition						0
570	Printing and Binding		315				315
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising		195	0	0	563	758
640	Dues and Fees		1,929	0	0		1,929
650	Professional and Staff Development		0	0	12,218		12,218
680	Information Technology Services		12,368	0	0		12,368
	Total Services	0	50,355	0	12,218	598	63,171
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT						
710	Supplies		1,386	282		28	1,696
740	Curricular and Media Materials		321	2,642			2,963
760	Minor Equipment		211	0			211
780	Information Technology Equipment		1,878	0			1,878
	Total Supplies, Materials and Minor Equipment	0	3,796	2,924	0	28	6,748
96X-99	TRANSFERS						
960	School Divisions						0
980	Organizations and Individuals						0
	Total Transfers					0	0
	TOTALS	0	554,368	2,924	12,218	626	570,136

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700
For the Year Ended June 30, 2020

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
350	Instructional - Other						0
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	0	0		0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES						0
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications						0
540	Travel and Meetings						0
550	Transportation of Pupils						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development						0
680	Information Technology Services						0
	Total Services	0	0	0	0	0	0
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT						
710	Supplies						0
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials and Minor Equipment	0	0		0	0	0
96X-99	TRANSFERS						
960	School Divisions						0
980	Organizations and Individuals						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
	TOTALS	0	0	0	0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

For the Year Ended June 30, 2020

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	89,793					89,793
360	Technical, Specialized and Service		1,054,306				1,054,306
370	Secretarial, Clerical and Other		477				477
390	Information Technology		5,684				5,684
	Total Salaries	89,793	1,060,467	0	0	0	1,150,260
4XX	EMPLOYEES BENEFITS AND ALLOWANCES		187,532				187,532
5-6XX	SERVICES						
510	Professional, Technical and Specialized		217,695			129	217,824
520	Communications		54,130				54,130
530	Utility Services		394,841				394,841
540	Travel and Meetings		2,456				2,456
570	Printing and Binding	608					608
580	Insurance and Bond Premiums		33,233				33,233
590	Maintenance and Repair Services		299,042			47,842	346,884
610	Rentals		1,270,946				1,270,946
620	Property Taxes		61,058				61,058
630	Advertising		0				0
640	Dues and Fees		5,055				5,055
650	Professional and Staff Development		4,648				4,648
680	Information Technology Services		2,758				2,758
	Total Services	608	2,345,862	0	0	47,971	2,394,441
7XX	SUPPLIES, MATERIALS AND MINOR EQUIPMENT						
710	Supplies		299,904				299,904
740	Curricular and Media Materials		0				0
760	Minor Equipment		11,570				11,570
780	Information Technology Equipment						0
	Total Supplies, Materials and Minor Equipment	0	311,474	0	0	0	311,474
96X-99	TRANSFERS						
999	Recharge						0
	TOTALS	90,401	3,905,335	0	0	47,971	4,043,707

CAPITAL FUND SCHEDULE OF FINANCIAL POSITION

as at June 30

	2020	2019
Financial Assets		
Cash and Bank	417,170	413,069
Due from		
- Provincial Government	22,930	19,349
- Federal Government	-	-
- Municipal Government	-	-
- First Nations	-	-
- Other Funds	-	-
Accounts Receivable	223	-
Accrued Investment Income	-	-
Portfolio Investments	-	-
	440,323	432,418
Liabilities		
Overdraft	-	-
Accounts Payable	-	-
Accrued Liabilities	-	-
Accrued Interest Payable	28,196	25,012
Due to		
- Provincial Government	-	-
- Federal Government	-	-
- Municipal Government	-	-
- First Nations	-	-
- Operating Fund	656,174	660,585
Deferred Revenue	333,568	437,752
Borrowings from the Provincial Government	3,757,669	3,297,509
Other Borrowings	-	-
	4,775,607	4,420,858
Net Assets (Debt)	(4,335,284)	(3,988,440)
Non-Financial Assets		
Net Tangible Capital Assets	9,325,695	10,230,774
Accumulated Surplus / Equity *	4,990,411	6,242,334
* Comprised of:		
Reserve Accounts	-	-
Equity in Tangible Capital Assets	4,990,411	6,242,334
	4,990,411	6,242,334

**CAPITAL FUND
SCHEDULE OF REVENUE, EXPENSES
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

	2020	2019
Revenue		
Provincial Government		
Grants	-	-
Debt Servicing - Principal	70,027	107,272
- Interest	40,373	46,015
Federal Government	-	-
Municipal Government	-	-
Other Sources:		
Investment Income	7,871	8,350
Donations	-	-
MB Hydro grant	-	-
Gain / (Loss) on Disposal of Capital Assets	-	-
Gain on receipt of Modular classroom	-	-
	-	-
Leasehold incentive revenue	104,184	85,838
	222,455	247,475
Expenses		
Amortization	1,324,180	1,233,932
Interest on Borrowings from the Provincial Government	145,614	159,467
Other Interest	-	25,617
Other Capital Items	-	-
	1,469,794	1,419,016
Current Year Surplus / (Deficit)	(1,247,339)	(1,171,541)
Net Transfers from (to) Operating Fund	(4,583)	829,187
Transfers from Special Purpose Fund	-	-
Net Current Year Surplus (Deficit)	(1,251,922)	(342,354)
Opening Accumulated Surplus / Equity	6,242,334	6,584,688
Adjustments:	-	-
	-	-
Opening Accumulated Surplus / Equity as adjusted	6,242,334	6,584,688
Closing Accumulated Surplus / Equity	4,990,412	6,242,334

SCHEDULE OF TANGIBLE CAPITAL ASSETS

at June 30, 2020

	Buildings and Leasehold Improvements		School Buses	Other Vehicles	Furniture / Fixtures & Equipment	Computer Hardware & Software *	Land	Land Improvements	Assets Under Construction	2020 TOTALS	2019 TOTALS
	School	Non-School									
Tangible Capital Asset Cost											
Opening Cost, as previously reported	17,311,518	-	-	57,437	1,885,537	2,075,983	899,310	-	609,107	22,838,892	22,146,244
Adjustments	-	-	-	-	-	-	-	-	-	-	-
Opening Cost adjusted	17,311,518	-	-	57,437	1,885,537	2,075,983	899,310	-	609,107	22,838,892	22,146,244
Add:											
Additions during the year	165,361	-	-	-	42,916	210,824	-	-	-	419,101	692,648
Less:											
Disposals and write downs	-	-	-	-	-	-	-	-	-	-	-
Closing Cost	17,476,879	-	-	57,437	1,928,453	2,286,807	899,310	-	609,107	23,257,993	22,838,892
Accumulated Amortization											
Opening, as previously reported	9,993,484	-	-	29,364	1,172,694	1,412,576		-		12,608,118	11,374,186
Adjustments	-	-	-	-	-	-		-		-	-
Opening adjusted	9,993,484	-	-	29,364	1,172,694	1,412,576		-		12,608,118	11,374,186
Add:											
Current period Amortization	874,772	-	-	8,216	196,091	245,101		-		1,324,180	1,233,932
Less:											
Accumulated Amortization on Disposals and Writedowns	-	-	-	-	-	-		-		-	-
Closing Accumulated Amortization	10,868,256	-	-	37,580	1,368,785	1,657,677		-		13,932,298	12,608,118
Net Tangible Capital Asset	6,608,623	-	-	19,857	559,668	629,130	899,310	-	609,107	9,325,695	10,230,774
Proceeds from Disposal of Capital Assets	-	-	-	-	-	-				-	-

* Includes network infrastructure.

**SCHEDULE OF CAPITAL RESERVE ACCOUNTS
For the Year Ended June 30, 2020**

Fund Name >	Buses					Totals
Opening Balance, July 1, 2019	-	-	-	-	-	-
Additions: (Provide a description of each transaction)						
						-
						-
						-
						-
						-
						-
						-
						-
Total Additions	-	-	-	-	-	-
Withdrawals: (Provide a description of each transaction)						
						-
						-
						-
						-
						-
						-
						-
Total Withdrawals	-	-	-	-	-	-
Closing Balance, June 30, 2020	-	-	-	-	-	-

**SPECIAL PURPOSE FUND
SCHEDULE OF FINANCIAL POSITION**

as at June 30

	2020	2019
Financial Assets		
Cash and Bank	107,319	107,439
GST Receivable	-	-
Accrued Investment Income	3,483	-
Portfolio Investments	92,983	92,983
	<u>203,785</u>	<u>200,422</u>
Liabilities		
School Generated Funds Liability	-	-
Accounts Payable	-	-
Accrued Liabilities	-	-
Due to Other Funds	(67,053)	(31,222)
Deferred Revenue	-	-
	<u>(67,053)</u>	<u>(31,222)</u>
Accumulated Surplus *	<u>270,838</u>	<u>231,644</u>
* Comprised of:		
School Generated Funds Accumulated Surplus	-	-
Other Funds Accumulated Surplus	270,838	231,644
Accumulated Surplus *	<u>270,838</u>	<u>231,644</u>

**SPECIAL PURPOSE FUND
SCHEDULE OF REVENUE, EXPENSES
AND ACCUMULATED SURPLUS**

For the Year Ended June 30

	2020	2019
Revenue		
School Generated Funds	-	-
Other Funds	159,305	117,199
	-	-
	159,305	117,199
Expenses		
School Generated Funds	-	-
Other Funds	120,111	66,353
	-	-
	120,111	66,353
Current Year Surplus (Deficit)	39,194	50,846
Transfers (to) Operating Fund	-	-
Transfers (to) Capital Fund	-	-
Net Current Year Surplus (Deficit)	39,194	50,846
Opening Accumulated Surplus	231,644	180,798
Adjustments: School Generated Funds	-	-
Other Funds	-	-
Opening Accumulated Surplus as adjusted	231,644	180,798
Closing Accumulated Surplus	270,838	231,644

**STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS
(UNAUDITED)**

ENROLMENTS BY PROGRAM	F.T.E. Enrolment September 30, 2019
REGULAR INSTRUCTION	
English Language - Single Track	105.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	-
- Francais	-
- French Immersion	-
- Other Bilingual	-
	<hr/>
Senior Years Technology Education	1,129.0
	<hr/>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u>1,234.0</u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	-
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	-
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	-
LOADED KILOMETERS (For the period ended June 30)	-

FULL TIME EQUIVALENT PERSONNEL (UNAUDITED)

For the 2019/20 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, & Supervisory	4.00	2.00	4.00	7.00	12.00	1.00		1.00	31.00
330	Instructional - Teaching	35.00		20.00	66.00					121.00
350	Instructional - Other	11.00			4.00					15.00
360	Technical, Specialized And Service	8.50	11.00		12.75	13.50	3.00		20.50	69.25
370	Secretarial, Clerical And Other	6.00	1.00	6.00	4.00	14.50	2.00			33.50
380	Clinician									0.00
390	Information Technology					4.75				4.75
TOTALS (excluding Trustees)		64.50	14.00	30.00	93.75	44.75	6.00	0.00	21.50	274.50
510 Contracted Clinicians (include private clinicians where possible)										
310 TRUSTEES									7.00	