



This form is to be completed by a current student who has decided to withdraw from a post-secondary or post-graduate certificate/diploma, or English Language Institute program prior to program completion.

Email completed form to: enrolment@mitt.ca

SECTION A: Student Information

Student ID: _____ **Intake:** _____

Last Name: _____ **First Name:** _____

Name of program/course I wish to withdraw from: _____

Year in program (if applicable): _____

SECTION C: Withdrawal Information

The effective withdrawal date will be the date the Institute receives the completed Program Withdrawal Form. Please select the reason(s) for your withdrawal:

- Voluntary Withdrawal – Program Not Suitable
- Voluntary Withdrawal – Dislike Program
- Voluntary Withdrawal – Personal Reasons
- Voluntary Withdrawal – Financial Reasons
- Voluntary Withdrawal – Secured Employment
- Voluntary Withdrawal – Relocated
- Voluntary Withdrawal – Sponsorship Timetable Changes
- Voluntary Withdrawal – Unknown Reason
- Visa Refusal (Visa refusal letter must be submitted no later than 6 weeks after the refusal letter issued by CIC)
- Other (please use the textbox below):

SECTION B: Acknowledgement and Signature

- I confirm I have reviewed the appropriate tuition refund schedule posted on [Cancellation, Withdrawal and Refunds](#)
- I understand there are non-refundable fees when I withdraw from my program or any course in it
- I have read the [Student Withdrawal Policy](#) and understand I may contact a student advisor for assistance regarding my program withdrawal. For the option to chat with a student advisor, email: studentservices@mitt.ca

Student Signature

Date