



**MANITOBA INSTITUTE OF
TRADES & TECHNOLOGY**

Manitoba Institute of Trades and Technology (MITT) is Manitoba's newest college - a unique educational institution offering post-secondary certificates and diplomas alongside comprehensive, integrated secondary programming, all directly linked to current labour market needs. MITT gives students a competitive edge by providing the latest technology and training for careers in the areas of Health Care and Human Services, Information and Business Technology, and Skilled Trades.

Business Administrative Assistant Substitute Instructor

The Institute is seeking energetic and knowledgeable substitute instructors to teach in the Business Administrative Assistant program.

Minimum qualifications include:

- Bachelor of Education (Business Education major) or equivalent from a recognized institution.
- Six years' business/industry experience.
- Valid Teaching Certificate issued by Manitoba Education is preferred.

Rate of remuneration is \$188.00 per day

Application Deadline: Ongoing

Please forward your cover letter and resume to Human Resources at hr@mitt.ca or fax: 204.488.4152

We are growing, come grow with us. MITT offers a challenging, team-oriented work environment, competitive income and benefits, and opportunities for professional and personal growth and development.

MITT is committed to an employment equity practice that achieves a workforce reflective of the community at large. Applicants are encouraged to self-declare.

This position requires the successful completion of a Criminal Record check including vulnerable sector.

We thank all applicants for their interest. Please note that only those applicants selected for an interview will be contacted.