



MANITOBA INSTITUTE OF
TRADES AND TECHNOLOGY

STUDENT WITHDRAWAL FORM - YOUTHBUILD

REFUND POLICY

Timelines Based on Calendar Days	Domestic Tuition Refund (Based on tuition paid in full)
Prior to start of classes up to Day 5	Full refund minus the non-refundable fees
Day 6 – 15	75% Tuition Refund
Day 16 – 30	50% Tuition Refund
Day 31 – to 90	25% Tuition Refund
Day 91 and onwards	Full Tuition/No Refund

NON-REFUNDABLE FEES

The following fees are not refunded at any point when you withdraw from your program or any courses in it:
Application Fee; Admission Deposit; Late Payment Fees; and Other Compulsory Fees.

As of day one of your program the infrastructure fee is not refunded when you withdraw from your program or any courses in it.

WITHDRAWAL DATE

The effective withdrawal date will be the date the Institute receives the completed Student Withdrawal Form.

SUBMISSION

Fax: 204-615-4933
Mail: YouthBuild MITT, Social Enterprise Centre, Suite #308-765 Main Street, Winnipeg, MB, R2W 3N5
Email: youthbuild@mitt.ca (Ensure withdrawal form is attached to email)

Last Name: _____ First Name: _____

Student ID#: _____ Start Date: _____

Program/Course Name: _____

PLEASE SELECT THE REASON FOR WITHDRAWAL:

- Voluntary Withdrawal - Program Not Suitable
- Voluntary Withdrawal - Disliked Program
- Voluntary Withdrawal - Personal Reasons
- Voluntary Withdrawal - Financial Reasons
- Voluntary Withdrawal - Secured Employment Voluntary
- Withdrawal - Relocated
- Voluntary Withdrawal - Sponsorship Timetable Change
- Voluntary Withdrawal - Unknown Reason

Student Signature

Date

