



MANITOBA INSTITUTE OF  
TRADES AND TECHNOLOGY

DOCUMENT REQUEST

STUDENT NUMBER: \_\_\_\_\_ NUMBER OF COPIES REQUESTED: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_  
*Last Name (Family Name)* *First Name (Given Name)*

PROGRAM: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

All forms will have the Manitoba Institute of Trades and Technology name and logo and includes the following: Student's Name, Student Number, Program, and is stamped/signed by the Enrolment Services Department.

PLEASE CHECK ONE OF THE FOLLOWING THAT YOU REQUIRE:

- Confirmation of Enrolment (\$15.75 fee)
- Transcript Replacement (\$21.00 fee)
- Certificate Replacement (\$52.50 fee)
- Work Practicum Letter Replacement - (\$15.75 fee)
- Letter of Completion - (\$15.75 fee) Check with a CSR if you are eligible for an early copy

Tuition and Education Amounts T2202A (\$15.75 fee) Year: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

IS THIS DOCUMENT FOR A GOVERNMENT STUDENT LOAN?

Yes     No     Other (please indicate reason): \_\_\_\_\_

PICK UP (Available within 5 business days) 7 Fultz Boulevard

MAIL OUT TO:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

**PAYMENT**

CASH     DEBIT     CREDIT CARD: Number: \_\_\_\_\_

Visa     MasterCard     American Express

Expiry Date: \_\_\_\_\_ Code: \_\_\_\_\_

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

The form must be completed and can be mailed, emailed, faxed, or provided in person to:  
Enrolment Services Department, 7 Fultz Boulevard, Winnipeg, MB, R3Y 1G4.

Phone: 204.989.6500

Fax: 204.488.4152

E-mail: enrolment@mitt.ca Telephone requests will not be accepted.