

INTERNATIONAL STUDENT CANCELLATION, WITHDRAWAL & REFUND POLICY

Refund Policy for Post-Secondary Programs

Timelines Based on Calendar Days	International Tuition Refund (based on tuition paid in full)
Prior to the start of classes	Full refund minus the non-refundable fees (see below)
Day 1 – 28 of the Intro to College and Work Program (First 4 weeks of study – where applicable)	Full refund minus the non-refundable fees (see below)
Day 1 – 5 of the Certificate / Diploma Program	Full refund minus the non-refundable fees (see below)
Day 6 – 35 of the Certificate / Diploma Program	75% Tuition Refund
Day 36 – 60 of the Certificate / Diploma Program	50% Tuition Refund
Day 61 – 90 of the Certificate / Diploma Program	25% Tuition Refund
Day 91+ of the Certificate / Diploma Program	Full Tuition/No Refund

The following administrative fees are not refunded at any point when you withdraw from your program or any courses in it: Application Fee; Admission Deposit; Late Payment Fees; Other Compulsory Fees.

As of the first day of the Intro to College and Work program the following fees are not refunded when you withdraw from your program or any courses in it: Infrastructure Fee; Introduction to College and Work Program Fees.

Refund Policy for English Language Institute full-time programs

Timelines Based on Calendar Days	English Program Tuition Refund (based on tuition paid in full)
Prior to the start of classes	Full refund minus the non-refundable fees (see below)
Day 1+	Full Tuition/No Refund

The following fees are not refunded at any point when you withdraw from your program or any courses in it: Application Fee; Admission Deposit; Late Payment Fees; Other Compulsory Fees.

Visa Rejection

Please note that only the Application fee and a \$100.00 CAD Administration fee will be charged if the applicant is denied a Study Permit. A rejection document from the Canadian Embassy or Consulate and a completed withdrawal form are required no later than 6 weeks after the date of rejection by the CIC. Withdrawal requests due to visa rejections must be received ***prior to the start of the program*** or the regular refund policy will apply.